

10<sup>th</sup> June 2011

Dear Councillor

Notice is hereby given that a meeting of Erlestoke Parish Council will be held **in the church on Wednesday 15<sup>th</sup> June 2011 at 7.15pm** to which you are summoned.

Yours sincerely

Anita Whittle – Clerk to the Parish Council

**7.15pm**  
**Open Forum to hear from Members of the Public**  
**and**  
**Lise Griffiths – Good Neighbour Co-Ordinator**  
**followed by-**

**7.30pm - Agenda**

- 1 Apologies**
- 2 Declaration of Interest** Councillors should declare any interest in the items to be discussed
- 3 To approve the minutes of the meeting held on the 4<sup>th</sup> May 2011**
- 4 Election of Vice Chairman**
- 5 Appointment of representatives 11/12**
- 6 Wiltshire Council – Cllr Richard Gamble**
- 7 Devizes Area Board update – Cllr Jonik**  
Minutes from the 23<sup>rd</sup> of May 2011 meeting in the circulation file
- 8 Big Society and the Localism Bill – report from seminar 7<sup>th</sup> April – Cllr Moore**
- 9 Audit 10/11** – sign off audit papers before submission to Mazars auditors.
- 10 Signs for the Secret Garden and Car park (The Park)** – to receive quotes
- 11 Highways issues to include Parish Steward tasks**
- 12 White fencing at entrances to the village – request from Annual Parish Meeting**
- 13 New Erlestoke name Signs at the entrances to the village**
- 14 Church PC to erect a marquee in the park for their Church event 25<sup>th</sup> June**
- 15 To consider items of Correspondence**  
Circulation file  
WALC newsletter May and June, The Wiltshire Bobby Van newsletter, Clerks and Councils Direct, Devizes Police – Neighbourhood News, Wiltshire Council – letter confirming permission to remove a dying walnut tree from the garden of 28 High Street
- 16 To confirm the Financial Statement for May & accounts for payment**  
Mrs A Whittle – Hours and Expenses June and July  
HM Customs and Excise – PAYE months 3 and 4  
W Smith – Internal Audit 10/11
- 17 To receive reports from Village Representatives**