

**ERLESTOKE PARISH COUNCIL**

**Parish Clerk**

Mrs Linda Roberts  
44 Westlands Lane  
Beanacre  
Wiltshire  
SN12 7QE

**Chairman**

Mr Stan Jonik  
55 High Street  
Erlestoke  
Wiltshire  
SN10 5UA

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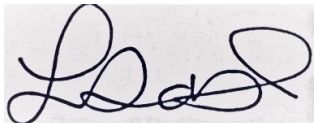
**To:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor N J M Barton  
Councillor J B R Durham  
Councillor J J R Hunt-Davis  
Councillor K Lewcock  
Councillor F Morgan-Frise

25 November 2017

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Erlestoke Parish Council Meeting**. The meeting will be held **in the Parish Church on Wednesday 6th December 2017 at 7.15pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely



Mrs L A Roberts BA (Hons) PGCAP FHEA, Fellow ILCM  
**Parish Clerk**

## **ERLESTOKE PARISH COUNCIL**

**Wednesday 6 December 2017**

**Public Participation** – To receive questions from members of the public.

### **AGENDA**

#### **1. Apologies**

#### **2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

#### **3. Minutes**

To confirm as a correct record the Minutes of the Parish Council Meeting held on Wednesday 8th November 2017.

#### **4. Report from Councillor Richard Gamble - Wiltshire Council**

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

#### **5. Draft Budget 2018/2019**

For discussion and input from members. The Precept may be set at this meeting or the 17<sup>th</sup> January 2018 meeting.

#### **6. Clerks Contract for approval**

Once approved the contract will be signed by the Chairman, Councillor Jonik and the Parish Clerk Mrs Linda Roberts.

## **7. Bank Balance**

Treasurers Account - Balance as at 28 November 2017	298.00
Business Bank Instant – Balance at 28 November 2017	<u>10501.31</u>
<b>Total</b>	<u>10799.31</u>

## **8. Community Identity, logo and letterhead**

For discussion. Members are advised that a small budget may be required.

## **9. Speed Indicator Device (SID)**

Update from Chairman, Councillor Jonik.

## **10. Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.**

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Equipment Inspection Erlestoke Lakes – Issues
- Erlestoke Woods

## **11. To receive reports from EPC Representatives**

### **11.1 Footpaths**

### **11.2 Police**

## **12. Correspondence circulated via clerk's email for noting**

28.11.17 Wiltshire Council Parish newsletter – 28 November 2017

**Date of next meeting 17<sup>th</sup> January 2018**

# AGENDA ITEM 3

## ERLESTOKE PARISH COUNCIL

Wednesday 8 November 2017

**Present:** Councillor J S F Jonik – (Chairman)  
Councillor M R D Barton  
Councillor J B R Durham  
Councillor K Lewcock  
Councillor F Morgan-Frise

### **251/17 APOLOGIES**

Apologies for absence were received from Councillors Justin Hunt Davies and Mrs N Barton.

### **252/17 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **253/17 MINUTES**

The minutes of the Parish Meeting held on Wednesday 13th September 2017 having previously been circulated were signed by the Chairman, Councillor Jonik as a correct record.

### **254/17 REPORT FROM RICHARD GAMBLE – WILTSHIRE COUNCIL**

Unitary Councillor Richard Gamble was not present.

### **255/17 ERLESTOKE HUB CHRISTMAS FAIR**

It was proposed by Councillor M Barton seconded by Councillor Durham and

**UNANIMOUSLY REOLVED** to grant permission for the Hub to host the Christmas Fair on the Secret Garden.

It was confirmed that a risk assessment will be provided and the necessary event notices and licences completed and submitted to Wiltshire Council.

**257/17 ERLESTOKE SIGN FOR LOWER ROAD CROSS ROADS**

It was proposed by Councillor Mrs Morgan-Frise, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the payment of £30.00 plus VAT to replace the road sign on Lower Road Cross Roads.

**258/17 SECRET GARDEN ENTRANCE REPAIR**

It was proposed by Councillor Lewcock seconded by Councillor Mrs Morgan Frise and

**UNANIMOUSLY RESOLVED** to approve the payment of £17.56 for repairs to the entrance road of the Secret Garden.

**259/17 EQUIPMENT FOR PLAYGROUND**

It was agreed that input from residents of the nearby properties should be gathered and that a letter should be circulated seeking ideas for possible improvements to the play area. Once ideas had been gathered a budget would be prepared and grant funding opportunities would be investigated.

**260/17 APPROVAL OF PARISH CLERK'S SALARY FOR SEPTEMBER AND OCTOBER**

The Clerk's salary was approved.

**261/17 APPROVAL OF PAYMENT TO ROSPA (Retrospective)**

The cheque was signed by the Chair Councillor Jonkik and Councillor Lewcock at the meeting which had to be reconvened from 25 October so the invoice could be paid on time. It was proposed by the Chairman Councillor Jonik, seconded by Councillor Lewcock and

**UNANIMOUSLY RESOLVED** to approve the payment of £92.40 for the playground inspection.

**262/17 BANK RECONCILIATION**

Treasurers Account - Balance as at 16 October 2017	48.37
Business Bank Instant – Balance at 16 October 2017	<u>11311.31</u>
<b>Total</b>	<u>11359.68</u>
Less RoSPA Invoice	92.40
Less Clerks Salary, expenses and HMRC	<u>451.16</u>
<b>Total Funds Available</b>	<u><b>10816.12</b></u>

The bank reconciliation was noted.

**263/17            TRANSPARENCY CODE FUNDING**

It was agreed that the Parish Council should apply for any remaining funding and that the Parish Clerk would check with Community First regarding the application.

It was reported by the Chairman Councillor Jonik that the new website is currently being built and should be ready for launch by Christmas.

**264/17            SPEED INDICATOR DEVICES (SID)**

The Chairman, Councillor Jonik reported that he is awaiting confirmation from Wiltshire council in connection with the required Highways Training and Licences necessary to operate the SIDS. Councillor Jonik also reported that he would be investigating SID's which could be run by solar power.

The Parish Clerk reported that she had discussed the use of SIDs with the Melksham Without Parish Clerk. They are happy to meet with representatives from Erlestoke to discuss how the scheme works in Melksham Without. A meeting would be arranged and it was agreed that the other interested villages should be invited to that meeting.

**265/17            EXCHANGE OF INFORMATION AND ON-GOING MATTERS (for information only)**

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Equipment Inspection
- Erlestoke Lakes – Issues before the project commences need to clear rubbish out of the lake. Tenders currently out for this work.
- Erlestoke Woods

**266/17            REPORTS FROM EPC REPRESENTATIVES**

**266/17.1        FOOTPATHS**

It was reported that there is grant funding available for footpath improvements. It was stated that the footpath from the golf club to Colston is in need of some attention, it is very overgrown. This would be added to the Parish Steward work sheet.

**266/17/2        POLICE REPORT**

The Police report had been circulated previously and was noted.

**267/17            CORRESPONDENCE CIRCULATED VIA CLERK'S EMAIL FOR NOTING**

- 27.9.17 Agenda for Eastern Area Planning Committee (5.10.17)
- 27.9.17 Parish Newsletter from Wiltshire Council
- 27.9.17 Minutes for Devizes Area Board (18.9.17)
- 2.10.17 Parish Newsletter from Wiltshire Council
- 2.10.17 Councillor Wayman's Newsletter (Wiltshire Council)
- 8.10.17 Urgent Closure Notice The Green (part) Marston (3.10.17)
- 16.9.17 Minutes for Eastern Area Planning Committee (5.10.17)
- 16.10.17 Parish Newsletter from Wiltshire Council (9.10.17)
- 16.10.17 Communication from Wiltshire Council – Challenges and Opportunities Ahead Meetings
- 16.10.17 Briefing Note 332 – Expectation on Councillors to notify Data Controllers- Communication from Wiltshire Council
- 16.10.17 Briefing Note 333 – Community Right to Bid – Assets of Community Value – Communication from Wiltshire Council
- 16.10.17 Urgent Update to Briefing Note 332 – Communication from Wiltshire Council
- 16.10.17 Temporary Closure of B3098 Westbury Road (part), Edington 23.11.17 – 27.11.17

The meeting closed at 8.50pm

**Date of next meeting 6<sup>th</sup> December 2017**

