

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Linda Roberts
44 Westlands Lane
Beanacre
Wiltshire
SN12 7QE

Chairman

Mr Stan Jonik
55 High Street
Erlestoke
Wiltshire
SN10 5UA

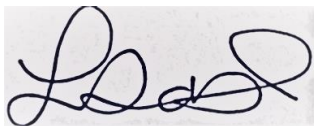
To: Councillor J S F Jonik – (Chairman)
Councillor M R D Barton
Councillor N J M Barton
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor K Lewcock
Councillor F Morgan-Frise

27th November 2018

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Parish Council Meeting of Erlestoke Parish Council**. The meeting will be held **in the Parish Church on Wednesday 12th December 2018 at 7.15pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely



Mrs L A Roberts BA (Hons) PGCAP FHEA, Fellow ILCM
Parish Clerk

ERLESTOKE PARISH COUNCIL

Wednesday 12th December 2018

Public Participation – To receive questions from members of the public.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the minutes of the Parish Council Meeting held on Wednesday 24th October 2018.

4. REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

5. POLICE REPORT

To note the report from the Community Policing Team of 31st October 2018, circulated with agenda.

6. FINANCE

6.1 BANK BALANCES

Treasurers Account	£3,679.99
Business Bank Instant	£8,749.53

6.3 BANK RECONCILIATION

For noting, circulated with agenda.

6.2 UPDATED CASH BOOK - 30.11.18

For noting, circulated with agenda.

7. CLERKS' SALARY FOR OCTOBER, NOVEMBER AND DECEMBER 2018 FOR APPROVAL AND PAYMENT

Members are requested to approve the Clerk's salary payment as detailed. Time sheet and details of expenses circulated with agenda.

Salary	£660.48
Less Tax	£132.20
Net Salary	£528.28
1/4 Year working from home allowance	£ 93.75
Mileage	£ 19.90
Printing	£
Stamps	£ 0.65
Total Due	£ 642.08

8. PAYMENTS BY DIRECT DEBIT

Members are requested to approve the following payments by direct debit.

12th November 2018 £5.39 Zen Internet

12th December 2018 £5.39 Zen Internet Ltd

9. Set the budget for 2019

10. Agree the 2019 Precept

11. ELECTRIC SUB STATION ERLESTOKE

Wansbroughs in Devizes have been instructed to register the title of the land housing the electric sub-station. Parish Clerk will report progress at the meeting.

12. PLANNING APPLICATION

Application Ref: 18/10420/LBC

Application for **Listed Building Consent**

Proposal:- Repairs to SW corner Jowl post

At: Elizabethan Cottage, 28 High Street, Erlestoke, Devizes, Wiltshire, SN10 5TZ

Assigned Officer: Isla MacNeal

Direct Line: 01225 716781

Comments to be received by: 20 December 2018

Plan available to view here: [18/10420/LBC](#)

13. VILLAGE PHONE BOX

Members are requested to discuss and future of it.

14. Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.

- Safety of school children crossing the B3098
- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall – Funding Information, Parish Clerk
- Traffic Calming in the Village

15. To receive reports from EPC Representatives

16.1 Footpaths

16.2 Police

17. Correspondence circulated via clerk's email for noting

18. Date of next meeting, Wednesday 23rd January 2018

ERLESTOKE PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 24th October 2018

Present: Councillor J S F Jonik – (Chairman)
Councillor M R D Barton
Councillor J B R Durham
Councillor K Lewcock
Councillor F Morgan-Frise

In Attendance: Richard Gamble – Unitary Councillor

Officers: Mrs L A Roberts

Public Participation – No public were present.

384/18 APOLOGIES

Apologies for absence were received from Councillors N Barton and Hunt-Davis

385/18 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

386/18 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 22nd August 2018 having previously been circulated were signed by the Chairman, Councillor Jonik as a correct record.

387/18 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

- No changes proposed in the Boundary Review affect Erlestoke. It has been agreed by Wiltshire Council that Erlestoke should be part of the Division which includes Bulkington, Seend, Potterne, Erlestoke, Marston, Worton and Coulston. Details to be published on the Parish Council website. This means Erlestoke will no longer be part of the Lavingtons, however, Erlestoke will remain in the Devizes Community Area. The consultation finishes on 5th November 2018. In February the Boundary Commission will confirm the proposals with adoption to take place in September 2019 ready to be enforced in the 2021 elections. The proposed changes do not have any affect on residents in Erlestoke.
- Wiltshire Council are in the early stages of discussing a review of the Cores Strategy and meetings are taking place. The main proposals include a huge tranche of new

houses in the county. The changes to the core strategy should be in place and agreed by 2020. One of the main issues for rural parishes will include the requirement for them to accommodate more new development than infill. This will require infrastructure to be carefully considered and provisions made in those rural areas affected.

- The next Area Board Meeting will be on 19th November at Devizes school. Erlestoke Cricket Club are considering the submission of a grant application to the Area Board for their new pavilion.

388/18 POLICE REPORT

The Police report was noted.

389/18 FINANCE

389/18.1 BANK BALANCES

Treasurers Account	£4,877.54
Business Bank Instant	£8,749.53

The bank balances were noted.

389/18.2 BANK RECONCILIATION

The bank reconciliation was noted.

389/18.3 UPDATED CASH BOOK 2018/19

The cashbook was noted.

390/18.4 CLERKS' SALARY FOR JULY, AUGUST AND SEPTEMBER 2018 FOR APPROVAL AND PAYMENT

It was proposed by Councillor Frise-Morgan seconded by Councillor Lewcock and

UNANIMOUSLY RESOLVED to approve the Clerk's salary and expenses as detailed.

Salary	£657.04
Less Tax	£ 208.40
Net Salary	£448.64
½ Year working from home allowance	£187.50
Mileage	£ 19.90
Printing	£ 10.00
Stamps	£ 0.65
Total Due	£ 666.69

391/18.1 PAYMENTS BY DIRECT DEBIT

It was proposed by the Chairman, Councillor Jonik, seconded by Councillor Durham and

UNANIMOUSLY RESOLVED to approve the direct debit payments to Zen by direct debit as follows.

12th September 2018 **£5.39** Zen Internet (for website hosting)

13th October 2018 **£5.39** Zen Internet Ltd

391/18.2 INVOICE FOR PAYMENT – PLAYSAFETY (ROSPA INSPECTION)

It was proposed by the Chairman, Councillor Jonik, seconded by Councillor Morgan-Frise and

UNANIMOUSLY RESOLVED to approve the payment to Playsafety Ltd of £77.00, plus vat at £15.40, total £92.40.

392/18 ELECTRIC SUB STATION ERLESTOKE

It was proposed by the Chairman, Councillor Jonik seconded by Councillor Barton and

UNANIMOUSLY RESOLVED to delegate authority to the Parish Clerk to instruct the Parish Council's solicitors to register the Parish Council's title for the strip (housing the sub-station) with the Land Registry.

394/18 PARISH COUNCIL WEBSITE

No further updates. The Parish Clerk had received some more training for updating the website and the chair advised that he would offer the same training to any members of the Parish Council who were interested.

395/18 VILLAGE WATER HOUSE BUILDING

The report of the Parish Clerk and the letter from a resident were noted. It was agreed that the Parish Clerk should acknowledge the letter and advise the resident that the Parish Council were not intending to try and take ownership of the Village Water House, rather they were facilitating/supporting residents to effect the repairs and maintenance required.

396/18 GRANT FUNDING

396/18.1 CITIZENS ADVICE

It was proposed by Councillor Lewcock, seconded by Councillor Morgan-Frise and

UNANIMOUSLY RESOLVED to award a grant of £50.00 to CAB.

397/18.2 DONATION TO CHURCH FOR USE OF THE CHURCH FOR PARISH COUNCIL MEETINGS

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

UNANIMOUSLY RESOLVED to award a grant of £170.00 to the Parish Church for use of the Church for Parish Council Meetings.

397/18.3 DONATION TO THE VILLAGE NEWSLETTER

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

RESOLVED to award a grant of £50.00 to The News (Village Newsletter)

397/18.4 DONATION TO THE THREE VILLAGES MINI BUS

It was proposed by the Chairman, Councillor Jonik seconded by Councillor M Barton and

UNANIMOUSLY RESOLVED to award a grant of £50.00 to the Three Villages Mini Bus.

398/18 ELECTORAL REVIEW OF WILTSHIRE COUNCIL – UPDATE CONSULTATION ON NEW DIVISION BOUNDARIES

As detailed in the report from Unitary Councillor Richard Gamble. Details will be posted on the Parish Council website.

399/18 COUNCIL TAX SETTING TIMETABLE

The correspondence received from Wiltshire Council was noted.

400/18 NATIONAL PLANNING POLICY FRAMEWORK (NPPF)

The updated NPPF was noted.

401/18 SOCIAL HOUSING GREEN PAPER

The correspondence from Wiltshire Council was noted.

402/18 DEFIBRILLATOR TRAINING

It was agreed to set the date of Thursday 15th November 2018 for training to take place in the Village Church by Julia Doel of South Western Ambulance Services.

403/18 PARISH STEWARD PROGRAMME

The next visit would be Wednesday 31st October 2018. It was agreed that attention should be paid to the weeds on Lower Road. The Village Phone Box also needed some clearing up of weeds and overgrowth.

404/18 Exchange of Information and on-going matters – Please note no decisions can be made on any items discussed under this agenda item.

- Safety of school children crossing the B3098. It was noted that there is still an issue outside the pub due to parked cars which can interfere with the school bus stopping to let children down.
- Erlestoke House Gates (parish logo)
- Fracking
- Play Area – RoSPA inspection received which will be presented to the next meeting. It was agreed that the addition of new equipment such as a fitness trail would be a great addition to the park. Consideration to ear mark some additional funding to add to the S106 monies held whilst considering next year's budget.
- Erlestoke Lakes – response from Chris has been received who confirmed that no progress had been made.
- Erlestoke Woods – No progress has been made yet.
- Village Hall – Funding Information, Parish Clerk (establish costs of refurbishing existing hall and rebuild where the Parish Council have had planning permission granted. The hall would require a full survey so the Parish Council will need to establish what rights of access available to currently. The Parish Council own the building but not the land it is situated on. It was agreed that funding opportunities should be explored.
- Traffic Calming in the Village – an enquiry had been received from a resident about the consideration of more traffic calming measures through the village to slow down vehicles going through the village. It was agreed to promote/advise residents about the recent traffic calming measures the Parish Council have part funded with Wiltshire Council. It was noted that the placement of SIDs has slowed down traffic which was another Parish Council initiative.
- The Data Base of contacts within the community requires more input regarding contact details and to ensure that the details of residents' information held has the consent from residents to hold the information.

405/18 To receive reports from EPC Representatives

406/18.1 Footpaths

406/18.2 Police

407/18 Correspondence circulated via clerk's email for noting

- 18.9.18 Wiltshire Council – Parish Newsletter
- 18.9.18 Wiltshire Council – Temporary Closure of Mill Road (part) Worton 30.10.18 – 31.10.18
- 18.9.18 Wiltshire Council – Temporary Closure of B3098 Cheverall Road (part), Cheverall Parva and West Lavington (29.10.18 – 1 day)
- 18.9.18 Rural Services Network – Monthly Bulletin
- 28.9.18 Parish Steward Programme Devizes Area Autumn 2018
- 30.9.18 PCSO Georgina Dodd – Monthly Parish Report
- 1.10.18 Police and Crime Commissioner – Fairer Funding
- 4.10.18 Wiltshire Council – Focusing on the Future, invitation to public event
- 4.10.18 Rural Services Network – Monthly Bulletin

408/18 Date of next meeting, Wednesday 12th December 2018

Next agenda item: Village phone Box

