

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Polly Doyle
1 Pagnell Lane
Littleton Panell
Wiltshire
SN10 4EW

Chairman

Mr Stan Jonik
55 High Street
Erlestoke
Wiltshire
SN10 5UA

To: Councillor J S F Jonik – (Chairman)
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor K Lewcock
Councillor F Morgan-Frise

23rd January 2019

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Parish Council Meeting of Erlestoke Parish Council**. The meeting will be held **in the Parish Church on Wednesday 29th January 2020 at 7.15pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely

Polly Doyle
Parish Clerk

ERLESTOKE PARISH COUNCIL

Wednesday 29th January 2020

Public Participation – To receive questions from members of the public.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the draft minutes of the Parish Council Meeting held on Wednesday 18th December 2019.

4. REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

5. FINANCE

5.1 BANK BALANCES

Balance as of the 23rd January 2020

Treasurers Account	£	3,607.62
Business Bank Instant	£	8,749.53

5.2 BANK RECONCILIATION – 29.10.19

For noting, circulated with agenda.

5.3 UPDATED CASH BOOK – 23.01.2020

For noting, circulated with agenda.

6. CLERK TIMESHEETS AND PAY

Councillors are asked to note the clerk's timesheets and pay for December 2020.

7. PAYMENTS BY DIRECT DEBIT

Members are requested to note the following payments by direct debit.

12th January 2020 - £5.39 Zen Internet

8. GROUNDS MAINTENANCE INVOICE

It is requested that members resolve the following payments to the landscape and gardener contractors Miles and Francis for the grounds maintenance for the last six months of 2019.

31st December 2019 - £395 Miles and Francis

9. MAINTENANCE MATERIALS FOR PLAY AREA

It is requested that members resolve the following payments to the Chairman Stan Jonik for the purchase of materials for the play area.

10th January 2020 - £7.80 – two posts

9. PARISH MEETING AND ANNUAL GENERAL PARISH MEETING DATES TO BE DECIDED

Councillors to decide the meeting dates for the year and to book the Church for the meetings. Confirmed list of meeting dates to be published on the parish website.

10. DEFIBRILLATOR TRAINING SESSION DATE

Councillors to confirm agreement with proposed date of defibrillator training on Monday 2nd November 2020 with Julia Doel. To start at 7pm, with trainer setting up in the Church at 6.30pm.

11. RoPSA REPORT AND PLAYGROUND MAINTENANCE

Update on the play park maintenance status.

12. SSE CONTRACT

Update on the Electricity Substation Lease since the signed contract has been returned to Wansborough.

13. DISPLAY A POSTER ON COUNCIL LAND

Councillors are requested to consider the following request: displaying a poster on council land with the following wording;

Local people are purchasing The George & Dragon

Would you want to be involved

Contact

GandD@gmail.com

14. CO OPTION OF TWO NEW COUNCILLORS

Update on progress to co opt two new councillors to the Parish Council.

15. GREAT BRITISH SPRING CLEAN

Great British Spring clean will be held on the 20th March to 13th April 2020. Councillors are asked to consider Erlestoke's participation.

16. WEBSITE ACCESSIBILITY REQUIREMENTS

To meet the new accessibility requirements for websites (the new international WCAG 2.1 AA standard) we are required to complete a basic check of the Erlestoke Parish Council's website.

17. DOG POO

Councillors are asked to consider ways to improve the issue of dog mess in the park.

18. ERLESTOKE WOODS UPDATE

Update on tree planting and 25 Ash tree felling scheduled for January and Ash Dieback Community meeting on the 17th January.

19. ROAD DAMAGE IN THE PARK

Councillors are requested to consider the damage done to the road in the Park by over large tracked vehicles during the sewage pipe work for the prison.

20. IMBER PERIMETER PATH RELAUNCH

Councillors are requested to confirm whether they will be attending the Imber Perimeter Path relaunch on the Thursday 26th March 2020. Attendance to be confirmed by 31st January 2020.

21. PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

No planning applications to note.

22. PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

No planning applications determined to note.

23. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

24. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

24.1 Councillor Jonik - **Website and Footpaths**

24.2 Councillor Lewcock - **Cricket and Golf Club, Leisure and Entertainments and the Erleske Prison**

24.3 Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**

24.4 Councillor N Barton – **Play Area Officer and Community Police**

24.5 Councillor Durham - **Information Technology**

24.6 Councillor M Barton - **General Maintenance**

24.7 Mr. Bill Kemp – **Flood Warden**

24.8 PCSO Georgie Dodd - **Police** – Please note the Policing report for November and December sent on the 29th December

Next Parish meeting is to be confirmed.

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on Wednesday 18th December 2019

Present: Councillor J S F Jonik – (Chairman)
Councillor K Lewcock
Councillor James Durham

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – No public were in attendance

629/19 APOLOGIES

Councillor Durham informed the Council that he would not be able to attend until 8pm.

630/19 DECLARATIONS OF INTEREST

No declarations of interest were raised.

631/19 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 6th November 2019, having previously been circulated were signed and confirmed by the Chairman, Councillor Jonik as a correct record.

632/19 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

Councillor Richard Gamble attended the meeting and reported the following information.

The Bromhan to Melksham road is planned to be closed in February 2020 and this will have complicated diversions especially for larger vehicles.

Please note that the Erlestoke road will be closed on the 15th January 2020.

The next Area Board Meeting will be on the 13th January. The principle items are that the Head of CCG, Richard Stanton will be confirming the plan for higher level medical facilities on Marshal Road. This facility is intended to take over some of the items that doctor surgeries currently run, such as blood taking and x-rays.

There will be an environmental theme and Cllr Richard Clewer will be speaking about the climate emergency and providing tips to become more efficient with energy usage.

Waste collection changes that are coming up in the spring will be highlighted and these are being put into place to minimise waste going to the wrong destinations. Environmental groups will also be present and involved.

Cllr Richard Gamble is to speak about progress on Devizes Parkway train station plans. Cllr Gamble has reported that the plans for both the Country Park and the Market Plan are both progressing.

With the announcement of Wadworth brewery's plans to leave their current premises then there may be more ambitious plans for improving the Wharf area as access will consequently improve. It would be more user friendly and attractive with the added link with the courts. This could form a cultural quarter with the museum and theatre as central points.

633/19 FINANCE

633/19.1 BANK BALANCES

Balance as of the 12th December 2019

Treasurers Account	£3773.49
Business Bank Instant	£8749.53

The bank balances were noted.

633/19.2 BANK RECONCILIATION – 12.12.19

The bank reconciliation was noted.

633/19.3 UPDATED CASH BOOK – 12.12.19

The updated cashbook was noted.

634/19 CLERK TIMESHEETS AND PAY

The Clerk's timesheets were noted and agreed that a bank transfer would be made as payment with the necessary email approval.

635/19 PAYMENTS BY DIRECT DEBIT

Members noted the following payments by direct debit.

12th November 2019 - **£5.39** Zen Internet
12th December 2019 - **£5.39** Zen Internet

636/19 SPEED INDICATOR BATTERIES

It was agreed that the following payments to Chairman Stan Jonik for the purchase of speed indicator batteries, would be made by bank transfer with the necessary email approval from two councillors.

11th November 2019 - £140.96 - Speed indicator batteries from Hardwarexpress.

Chairman Jonik to research a solar option and compare the cost of batteries and their time length.

637/19 MAINTENANCE MATERIALS FOR SECRET GARDEN ENTRANCE AND PLAY AREA

It was agreed that the following payments to Chairman Stan Jonik for the purchase of the materials for the play area would be made via bank transfer with the necessary email approval from two councillors.

8th November 2019 - £12.80 – Wickes Bag of granular sub base

8th November 2019 - £31.34 – Mole Valley Farmers stakes

637/19 HMRC REPAYMENT CHEQUE

It was noted that a HMRC repayment cheque of £360.08 has been received and deposited in the Parish current account. Further contact with HMRC will be made to try and establish the exact reason for the repayment.

638/19 RoSPA REPORT AND PLAYGROUND MAINTENANCE

Most of the work outlined by the RoSPA report has been undertaken. Further work is needed to give the park an overall clean up, some fence posts need to be dug out and replaced and two new posts still need to be purchased.

Thank you to everyone involved with the work and a particular thank you to Chairman Stan Jonik for all his time and effort in ensuring the necessary work to the play park was undertaken.

639/19 POCKET PARKS GRANT FUNDING APPLICATION

An email requesting feedback on potential plans for the playpark and match funding help in the form of labour, use of machinery and materials was sent out to the Erlestoke community. Several emails were received outlining the type of play equipment residents would like to see.

The grant funding opportunity was discussed and it was agreed to apply for £12k of funding. This amount would be manageable in regards to the match funding needed and would potentially cover at least the cost and installation of a trim track next to the play park.

The Clerk will complete the application and submit by the deadline of the 31st December 2019. We will be informed of their decision regarding our application in February. Should the application be successful, then further research will be undertaken with site visit quotations being carried out.

It was proposed by Chairman Stan Jonik and seconded by Councillor Keith Lewcock and

UNANIMOUSLY RESOLVED to apply for £12,000 of funding from the Pocket Parks Grant Funding for the improvement of the village play park.

640/19 SETTING OF THE PRECEPT FOR 2019/20

The setting of the precept was discussed for the following year.

It was proposed by Chairman Stan Jonik and seconded by Councillor James Durham and

UNANIMOUSLY RESOLVED to keep the precept at £6805 for 2019/2020.

641/19 SSE CONTRACT

The new lease has been signed by two councillors and will be returned by post to Neil Patterson at Wansboroughs who will change the address for Erlestoke Parish to be the parish clerk and the solicitors. Wansboroughs have confirmed that their fees have been capped at £1100.

642/19 CO-OPTION OF TWO NEW COUNCILLORS

There has been no interest in the vacant councillor positions so far and this will be reassessed in the new year.

643/19 ADOPTION OF CO-OPTION POLICY

The policy was considered by the Council and

It was proposed by Chairman Jonik and seconded by Councillor James Durham and

UNANIMOUSLY RESOLVED to adopt the Co-option Policy.

644/19 NOTICE TO DISPOSE OF ST GEORGE AND DRAGON PUBLIC HOUSE

The group are currently looking at options for funding the purchase of the pub.

Cllr Keith Lewcock has requested the support from Erlestoke Parish Council for the Erlestoke Hub Limited's application to buy the pub.

Erlestoke Parish Council, who applied for an asset of community value on the George and Dragon public house, are supportive of the Erlestoke Hub Limited in their endeavour to buy the George and Dragon as a community facility.

The Erlestoke Hub is a community benefits society set up to provide community facilities in the village.

645/19 ERLESTOKE WOODS UPDATE FROM DIO LANDMARC

The update provided by DIO Landmarc was noted.

646/19 PARISH MEETING DATES FOR 2020

The setting of parish meeting dates for 2020 was deferred until the next parish council meeting.

647/19 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

No planning applications to note.

648/19 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
19/08569/FUL	3 Pudnell Farm, Erlestoke	Single storey and two story extensions	Approve with conditions

The planning application determined was noted.

649/19 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

Nothing to report regarding the above issues.

650/19 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

650/19.1 Councillor Jonik - **Website and Footpaths**

650/19.2 Councillor Lewcock - **Cricket and Golf Club, Leisure and**

Entertainments and the Erlestoke Prison

650/19.3 Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**

650/19.4 Position vacant – **Play Area Officer and Community Police**

650/19.5 Councillor Durham - **Information Technology**

650/19.6 Position vacant - **General Maintenance**

650/19.7 **POLICE** – none received

No reports were received from the above areas.

651/19 The next Parish meeting will be on Wednesday 29th January 2019.

The meeting closed at 09.45pm.