

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Polly Doyle
1 Pagnell Lane
Littleton Panell
Wiltshire
SN10 4EW

Chairman

Mr Stan Jonik
55 High Street
Erlestoke
Wiltshire
SN10 5UA

To: Councillor J S F Jonik – (Chairman)
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor K Lewcock
Councillor F Morgan-Frise

20th February 2020

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Parish Council Meeting of Erlestoke Parish Council**. The meeting will be held **in the Parish Church on Wednesday 26th February 2020 at 7.00pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60.

Yours sincerely

Polly Doyle
Parish Clerk

ERLESTOKE PARISH COUNCIL

Wednesday 26th February 2020

Public Participation – To receive questions from members of the public.

****Review of application and interview for vacant councillor position to be held by Erlestoke Parish Council.****

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the draft minutes of the Parish Council Meeting held on Wednesday 29rd January 2020.

4. REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

5. VOTE FOR APPLICANT OF VACANT COUNCILLOR POSITION

Following the review and interview of the applicant, a discussion by the Parish Council and a subsequent vote will be held.

6. FINANCE

6.1 BANK BALANCES

Balance as of the 20th February 2020

Treasurers Account	£	2668.49
Business Bank Instant	£	8747.53

6.2 BANK RECONCILIATION – 29.10.19

For noting, circulated with agenda.

6.3 UPDATED CASH BOOK – 20.02.2020

For noting, circulated with agenda.

7. CLERK TIMESHEETS AND PAY

Councillors are asked to note the clerk's timesheets and pay for January 2020.

8. PAYMENTS BY DIRECT DEBIT

Members are requested to note the following payments by direct debit.

12th February 2020 - **£5.39** Zen Internet

9. REIMBURSEMENT OF COST OF BANNER

It is requested that members resolve the following payments to the Chairman Jonik for the purchase of the 'Save the George and Dragon' banner as agreed in the last meeting.

3rd February 2020 - £28.18 Travis Perkins – treated fence posts and treated timber

6th February 2020 - £96.00 Uniquesign and Graphics – Printed banner and artwork fee.

10. UPDATE ON THE GEORGE AND DRAGON

Update on the campaign to save The George and Dragon pub.

11. ANNUAL PARISH MEETING DATE

Councillors are asked to set a date for the Annual Parish Meeting.

12. ERLESTOKE WOODS UPDATE

Update on the felling and planting of trees in Erlestoke woods from DIO Landmark.

13. ERLESTOKE PRISON UPDATE

Update on communications with Erlestoke Prison.

14. CAR OVERTURNED ACCIDENT ON ERLESTOKE ROAD

Councillors are asked to note the recent road accidents on the road out of Erlestoke. The Parish PCSO has been invited to attend the meeting to discuss this issue.

15. POSITION AND SIGNAGE OF DEFIBRILLATOR

Councillors are requested to consider the position and feedback of the defibrillator to ensure it is in the most prominent and easily accessible location.

16. PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

No planning applications to note.

17. PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

No planning applications determined to note.

18. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

19. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

19.1 Councillor Jonik - **Website and Footpaths**

19.2 Councillor Lewcock - **Cricket and Golf Club, Leisure and Entertainments and the Erleske Prison**

19.3 Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**

19.4 Councillor N Barton – **Play Area Officer and Community Police**

19.5 Councillor Durham - **Information Technology**

19.6 Councillor M Barton - **General Maintenance**

19.7 Mr. Bill Kemp – **Flood Warden**

19.8 PCSO Georgie Dodd - **Police** – Please note the Policing report for January previously sent.

Next Parish meeting will be on Wednesday 1st April 2020.

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on Wednesday 29th January 2020

Present: Councillor J S F Jonik – (Chairman)
Councillor K Lewcock
Councillor James Durham
Councillor F Morgan-Frise

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – No public were in attendance

652/20 APOLOGIES

No Apologies.

653/20 DECLARATIONS OF INTEREST

No declarations of interest were raised.

654/20 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 18th December 2019, having previously been circulated were signed and confirmed by the Chairman, Councillor Jonik as a correct record.

655/20 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

Unitary Councillor Richard Gamble was not in attendance.

656/20 FINANCE

656/20.1 BANK BALANCES

Balance as of the 23rd January 2020

Treasurers Account	£	3,607.62
Business Bank Instant	£	8,749.53

The bank balances were noted.

656/20.2 BANK RECONCILIATION – 12.12.19

The bank reconciliation was noted.

657/20.3 UPDATED CASH BOOK – 23.01.2020

The updated cashbook was noted.

658/20 CLERK TIMESHEETS AND PAY

The Clerk's timesheets were noted and agreed that a bank transfer would be made as payment with the necessary email approval.

659/20 PAYMENTS BY DIRECT DEBIT

Members noted the following payments by direct debit.

12th January 2020 - **£5.39** Zen Internet

660/20 GROUNDS MAINTENANCE INVOICE

It was proposed by Chairman Stan Jonik and seconded by Councillor Keith Lewcock and

UNANIMOUSLY RESOLVED to make the payment of £395 via bank transfer to Miles and Francis for the landscape and gardening for the last six months of 2019.

661/20 MATERIAL FOR PLAY PARK MAINTENANCE

It was proposed by Councillor James Durham and seconded by Councillor Keith Lewcock and

UNANIMOUSLY RESOLVED to make the payment of £7.80 via bank transfer to Chairman Stan Jonik for the purchase of materials for the play area.

662/20 PARISH MEETING AND ANNUAL PARISH MEETING DATES

It was proposed by Chairman Stan Jonik and seconded by Councillor Keith Lewcock and

UNANIMOUSLY RESOLVED to make and book the following dates for the parish meetings.

Wednesday 29th April at 7pm Annual Parish Meeting - cheese and wine to be offered and the cost will be covered by Erlestoke Parish Council.

Parish Meetings – all on Wednesday

26th February 2020

1st April

20th May

1st July

12th August

23rd September

4th November

16th December

663/20 DEFIBRILLATOR TRAINING SESSION DATE

It was unanimously agreed that the defibrillator training will be held on Monday 2nd November 2020 with Julia Doel. To start at 7pm, with trainer setting up in the Church at 6.30pm. This will be advertised in The News and through the parish email channel.

664/20 RoPSA REPORT AND PLAYGROUND MAINTENANCE

The Councillor working group have completed all the issues on the RoSPA report. A huge thank you to the Councillors; Chairman Jonik, Cllr Morgan-Frise and Cllr Lewcock for undertaking and completing all the maintenance issue themselves that were highlighted by RoSPA. This is of great benefit to Erlestoke community.

665/20 SSE CONTRACT

No current update.

666/20 DISPLAY A POSTER ON COUNCIL LAND

It was proposed by Chairman Jonik and seconded by Councillor Morgan-Frise and

UNANIMOUSLY RESOLVED to purchase and display a sign board to garner support for the pub and a community space. The budget was agreed to a maximum of £150. The sign will be prominently displayed on the way out of Erlestoke towards The Lavingtons.

667/20 CO OPTION OF TWO NEW COUNCILLORS

There has been no interest in the vacant positions, so an email will be sent out to encourage residents to consider the role. Should anyone be interest they are welcome to speak to the Councillors with any questions.

668/20 GREAT BRITISH SPRING CLEAN

It has been agreed that Erlestoke will participate in the Great British Spring Clean on Sunday the 5th April at 10am, meeting in the car park. High viz vests and grabbers will be provided. The date will be promoted by email and in The News.

669/20 WEBSITE ACCESSIBILITY REQUIREMENTS

Chairman Jonik and the Parish Clerk will review the website and check the paperwork that needs to be completed to meet the new accessibility requirements for websites (the new international WCAG 2.1 AA standard)

670/20 DOG MESS

There have been some complaints about dog mess around the park. The Councillors have some signs that will be put up that highlight this issue and ask dog owners to clear up after their dogs.

671/20 ERLESTOKE WOODS UPDATE

Councillor Morgan-Frise reported back from the Ash Dieback Community meeting on the 17th January that discussed the tree planting and 25 Ash tree felling that was scheduled for January. It was reported that Ash Dieback trees that are a danger to people in publicly used spaces will be taken down. Some have natural immunity so some will survive. Once taken down then trees will be replaced with indigenous species. An email will be sent out regarding Ash Dieback issues that are specific to Erlestoke. The handout from the meeting will be displayed on the Erlestoke Parish website.

672/20 ROAD DAMAGE IN THE PARK

The damage done to the road in The Park by over large tracked vehicles during the sewage pipe work for the prison was discussed. It was decided that the Council will write to the prison to inform them that the large construction vehicles used were inappropriate for the size of the road and has caused damage to the road. It will also be reported on the Wiltshire app that informs Wiltshire Highways of any road issues.

673/20 IMBER PERIMETER PATH RELAUNCH

Unfortunately, most Councillors are unable to attend the Imber Perimeter Path relaunch on the Thursday 26th March. Councillor Lewcock will check and confirm attendance if possible.

674/20 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

No planning applications to note.

675/120 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

No planning applications determined to note.

676/20 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

Nothing to report regarding the above issues.

677/20 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

677/20.1 Councillor Jonik - **Website and Footpaths**

677/20.2 Councillor Lewcock - **Cricket and Golf Club, Leisure and**

Entertainments and the Erlestoke Prison

677/20.3 Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**

677/20.4 Position vacant – **Play Area Officer and Community Police**

677/20.5 Councillor Durham - **Information Technology**

677/20.6 Position vacant - **General Maintenance**

677/20.7 **POLICE** – none received

No reports were received from the above areas.

678/20 The next Parish meeting will be on Wednesday 26th February 2020.

The meeting closed at 09.45pm.