

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Polly Doyle
1 Pagnell Lane
Littleton Panell
Wiltshire
SN10 4EW

Chairman

Mr Stan Jonik
55 High Street
Erlestoke
Wiltshire
SN10 5UA

To: Councillor J S F Jonik – (Chairman)
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor K Lewcock
Councillor F Morgan-Frise
Councillor Joanne Simmons

26th March 2020

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Parish Council Meeting of Erlestoke Parish Council**. Due to the Coronavirus outbreak and recent Governmental restrictions on leaving the home the meeting will be held **online on Wednesday 26th February 2020 at 7.00pm**. (LGA 1972 sch.12 para 10(2)(a). Unfortunately due to the meeting being online a period of public participation cannot be held, but the public will be invited to contact the Clerk or any of the Councillors should they wish to highlight any issues. The online meeting will be widely published.

Yours sincerely

Polly Doyle
Parish Clerk

ERLESTOKE PARISH COUNCIL

Wednesday 1st April 2020

Public Participation – To receive questions from members of the public that have been previously submitted.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the draft minutes of the Parish Council Meeting held on Wednesday 26th February and the extraordinary meeting on Wednesday 11th March 2020.

4. REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and or the Area Board.

5. VOTE FOR APPLICANT OF VACANT COUNCILLOR POSITION

Following the review and interview of the applicant, a discussion by the Parish Council and a subsequent vote will be held.

6. FINANCE

6.1 BANK BALANCES

Balance as of the 26th March 2020

Treasurers Account	£	2,327.87
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Business Bank Instant £ 8749.53

6.2 BANK RECONCILIATION – 29.10.19

For noting, circulated with agenda.

6.3 UPDATED CASH BOOK – 26.03.2020

For noting, circulated with agenda.

7. CLERK TIMESHEETS AND PAY

Councillors are asked to note the clerk's timesheets and pay for February 2020.

8. PAYMENTS BY DIRECT DEBIT

Members are requested to note the following payments by direct debit.

12th March 2020 - **£5.39** Zen Internet

26th March 2020 - **£11.99** Annual subscription for domain name

9. DEBIT CARD FOR ERLESTOKE COUNCIL BANK ACCOUNT

Councillors are asked to consider the application for a debit card for the Council bank account.

10. COVID 19 COMMUNITY ACTION

Councillors are asked to review the system of volunteers to ensure anyone who is isolating receives the support they need.

Councillors are also asked to consider any further action the Council could take to support the community.

11. DELEGATION OF POWERS

Councillors are asked to consider the future need for any delegation of powers.

12. UPDATE ON THE GEORGE AND DRAGON

Update on the campaign to save The George and Dragon pub.

13. MEMORIAL PLAQUE FOR ROGER HAMPTON

Update on the status of the memorial plaque for Roger Hampton.

14. OPERATION MENAI, FORTH AND LONDON BRIDGE PROTOCOL CONSIDERATION

Councillors are asked to consider the action Erlestoke Parish Council would like to take in the sad event of the death of one of the key Royals.

15. WARNING TRIANGLE TO PREVENT ACCIDENTS

Councillors are asked to discuss the benefit, cost and practicalities of installing a warning triangle.

16. SOLAR PANELS

Councillors are asked to discuss the benefit, cost and practicalities of installing solar panels to replace the batteries in the speed sign.

17. REVIEW OF COUNCIL DOCUMENTS IN REGARDS TO THE AUDIT

Councillors are asked to consider any documents regarding Erlestoke Parish policy and regulation that is due for review in regards to the next audit.

18. PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
20/01097/FUL	Mr and Mrs Worrall	Brookfield Lower Road Erlestoke Devizes Wiltshire SN10 5UE	Positioning bi-fold doors to rear elevation and small infill of entrance porch to side elevation

19. PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

No planning applications determined to note.

20. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

21. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

21.1 Councillor Jonik - **Website and Footpaths**

21.2 Councillor Lewcock - **Cricket and Golf Club, Leisure and Entertainments and the Erleske Prison**

21.3 Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**

21.4 Position vacant – **Play Area Officer and Community Police**

21.5 Councillor Durham - **Information Technology**

21.6 Position vacant - **General Maintenance**

21.7 Mr. Bill Kemp – **Flood Warden**

21.8 PCSO Georgie Dodd - **Police**

Next meeting will be the Annual Parish Meeting on Wednesday 29th April 2020.

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on Wednesday 26th February 2020

Present: Councillor J S F Jonik – (Chairman)
Councillor K Lewcock
Councillor James Durham
Councillor F Morgan-Frise
Joined by Councillor J Simmons

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation

The Parish Council reviewed the application and held an interview for one of the vacant councillor positions on Erlestoke Parish Council.

Joanne Simmons gave a short presentation to introduce herself, her background and why she is interested in the position.

A vote was taken by the councillors that were present and Ms Simmons was voted onto Erlestoke Parish Council. Welcome to the Parish Council Councillor Simmons!

PCSO Richard Clark attended in PCSO Dodd's absence.

Cllr Lewcock highlighted the issue of accidents and overturned cars along the Erlestoke through road, including one very recently involving an Erlestoke prison officer. Tragically, a few years ago a couple of people were killed in a similar area. Vehicles on several occasions have come round bends too fast and are going up the bank and as a result the car is rolled.

PCSO Clark informed the meeting that the accidents have been put down to driver error. Whilst there is a specified speed limit, drivers still need to meter their speed in relation to the road conditions.

The black spots are a difficult area to act on. There is nowhere safe for the police to speed monitor. Monitoring on the high street has the potential to cause congestion, however the police still patrol and have a presence.

Councillor Lewcock spoke to the prison governor, who advised that the drivers, despite being employed by the prison are beyond his jurisdiction. He is advising them to drive safely and reduce speed. The 50 speed limit was considered too fast by those in attendance.

Georgina Dodd has suggested a community speed watch. This way the individuals are not stopped but their speed is monitored and there is the potential to be followed up.

Councillor Gamble contributed the fact that speed cameras are a huge expense in relation to the micro improvement that can be achieved. Village gates also create modest improvements. Councillor Gamble suggested that whilst it is often contentious to put up a SID on land that is not parish owned, this is something to look into. He stated that it was unlikely that the speed limit would be changed but a warning light could potentially receive some funding and would be easier to implement.

PCSO Clark suggested a light up triangle warning sign would have more impact than a speed number flashing.

Improvement of communications with the military in relation to the woods.

A member of public volunteered to be a conduit to the army in regards to facilitating communications about Erlestoke Woods. The parishioner highlighted what actions can be taken; cleaning off the signs so offenders cannot claim ignorance of rules and putting up our own signs and that there is more weight in multiple complaints.

679/20 APOLOGIES

Apologises were passed on by Councillor Hunt-Davies.

680/20 DECLARATIONS OF INTEREST

No declarations of interest were raised.

681/20 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 29th January 2020, having previously been circulated were signed and confirmed by the Chairman, Councillor Jonik as a correct record.

682/20 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

Vice Chairman of the Council Richard Gamble attended the meeting and reported that Wiltshire had a full council meeting yesterday and were able to deliver the budget. Points of note were that Council Tax was increased by 1.9% and Social Care Levy by 2%. Wiltshire Council are having to find around £34 million in increased efficiency this year.

Housing allocations arrangements were discussed, but this is not highly relevant to Erlestoke. If Erlestoke wanted housing the only real mechanism is to create a neighbourhood plan, which is a huge undertaking. Positive points for increased housing would be that the through road is a fairly substantial one and that the prison is a large employer.

The recycling scheme is changing. Black boxes will only take glass and the day will possibly change.

There will be an Area Meeting on the 16th March that is specifically dedicated to the environment and the declared climate emergency. Some people want to set up a car sharing group in Devizes.

The Black dog cross roads has gone up from 98th to 7th in the list of priorities that need to be addressed due to the recent non-fatal, but serious accident.

The MP for Devizes, Danny Kruger has given attention to the possibility of a railway station.

683/20 FINANCE

683/20.1 BANK BALANCES

Balance as of the 20th February 2020

Treasurers Account	£	2668.49
Business Bank Instant	£	8747.53

The bank balances were noted.

683/20.2 BANK RECONCILIATION – 12.12.19

The bank reconciliation was noted.

683/20.3 UPDATED CASH BOOK – 20.02.2020

The updated cashbook was noted.

684/20 CLERK TIMESHEETS AND PAY

It was proposed by Chairman Stan Jonik and seconded by Councillor James Durham and

UNANIMOUSLY RESOLVED to make the payment of £211.39 via bank transfer to The Parish Clerk Polly Doyle for January 2020.

685/20 PAYMENTS BY DIRECT DEBIT

Members noted the following payments by direct debit.

12th February 2020 - **£5.39** Zen Internet

686/20 REIMBURSEMENT OF COST OF BANNER

It was proposed by Councillor J Durham and seconded by Councillor F Morgan-Frise and

UNANIMOUSLY RESOLVED to make the payment of £28.18 and £96.00 via bank transfer to Chairman S Jonik for the for the purchase of the 'Save the George and Dragon' banner and timber.

687/20 UPDATE ON THE GEORGE AND DRAGON

Councillor K Lewcock gave an update on the campaign to save The George and Dragon pub. It was requested that the Asset of Community Value on the pub was reregistered as it is due to expire soon. A call was made for the support forms to be completed and returned ASAP. It is essential that the group are able to put together the financial funds to submit an offer as The Plunkett Foundation have agreed to the loan on this basis. Formal support is to be sought from the prison, cricket club and parish council.

688/20 ANNUAL PARISH MEETING DATE

The Annual Parish Meeting date has been set as the 20th May.

689/20 ERLESTOKE WOODS UPDATE

The update on the felling and planting of trees in Erlestoke woods from DIO Landmark was noted.

Concerns over the quality of build of the railings were raised, specifically that the size of the nail used was too small. These are railings that people will lean on and some of the railings have already come down.

It was reported that a particular tree that is leaning on another tree is causing concern. This will be raised with DIO Landmark.

690/20 ERLESTOKE PRISON UPDATE

Councillor Lewcock reported back from his meeting with the Prison Governor. The minutes of this meeting will be added to the website.

691/20 CAR OVERTURNED ACCIDENT ON ERLESTOKE ROAD

PCSO Clark attended the meeting in the absence of PCSO Dodd and spoke as reported in the open forum.

692/20 POSITION AND SIGNAGE OF DEFIBRILLATOR

Councillors considered the position of the defibrillator in light of the recent comments about its position and the research that states that the defibrillator needs to be within 100 metres of an incident for it to have the optimum effect. It was suggested that the defibrillator could be moved to the telephone kiosk in order to be nearer the park. It will be investigated whether there is a power source. The reason it is at the car dealer is that there is always someone there to check the lights.

693/20 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

No planning applications to note.

694/120 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

No planning applications determined to note.

695/20 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

Nothing to report regarding the above issues.

696/20 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

696/20.1	Councillor Jonik - Website and Footpaths
696/20.2	Councillor Lewcock - Cricket and Golf Club, Leisure and Entertainments and the Erlestoke Prison
696/20.3	Councillor Frise-Morgan - Health and Wellbeing and the Village Hall
696/20.4	Position vacant – Play Area Officer and Community Police
696/20.5	Councillor Durham - Information Technology
696/20.6	Position vacant - General Maintenance
696/20.7	POLICE – none received

No reports were received from the above areas.

697/20 The next Parish meeting will be on Wednesday 1st April 2020.

The meeting closed at 09.45pm.

Draft minutes of the Extraordinary Parish Council Meeting held on

Wednesday 11th March 2020

Present: Councillor J S F Jonik – (Chairman)
Councillor K Lewcock
Councillor James Durham
Councillor F Morgan-Frise
Joined by Councillor J Simmons

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation

There were five members of the public in attendance.

Welcome by Chairman Stan Jonik.

The Asset of Community Value (ACV) on The George and Dragon pub terminates in May this year so there is a need to reapply before May 2020.

As the current owners of the public house want to sell the pub, it needs to be an incorporated body that applies for an ACV. An ACV allows a community to bid for and purchase a pub and then delegate the dealings to another community group. Consequently, Erlestoke Parish Council would then hand over the management of the purchase to 'The Hub'.

With The George and Dragon being up for sale, Erlestoke Parish Council then have six months to put a bid together in front of another potential bidder. A point of note is that at end of the six month nomination period (moratorium period) the owners have a 12 month holiday and no more applications can be made. However, the current owners can then put in an application for planning modifications during these 12 months.

698/20 APOLOGIES

Apologies were passed on by Councillor Hunt-Davies.

699/20 DECLARATIONS OF INTEREST

No declarations of interest were raised.

700/20 To discuss the George & Dragon Pub and discuss a call for an Asset Community Value (ACV) on the George & Dragon with Wiltshire Council.

The ACV on the George and Dragon was discussed by Erlestoke Parish Council with a view to it being voted on this evening. The deadline for the bid is April 9th. Subsequently the planning application will be viewed in light of the fact it has an ACV on it.

In regards to finances a commitment from the owners that they will go ahead with the sale is needed before people can be invited to buy community shares. Previously, time was requested to do this and is considered reasonable. Then the next step is an agreement from a mortgage company. This all needs to be in place before April 9th.

The current asking price is £300,000. There is belief that a surveyor would make an evaluation less than this amount. To date, access to view the pub by a surveyor, has been declined. It is possible to submit a bid without a survey as it is critical to have the bid in for this to be considered by the planning officers.

There is an unwritten clause by the owners that 60% of the profit made over a specified time would need to be paid to the owners. This arrangement would put off a private buyer, but as a community pub is unable to make a profit, this clause would have no effect.

The decision made on the ACV will have an impact on the village for the next 50 years. The George and Dragon can be run as a profitable commercial enterprise, however a thriving pub at the centre of its community would be of immeasurable value to the village.

It was proposed by Chairman Stan Jonik and seconded by Councillor James Durham and

UNANIMOUSLY RESOLVED to reapply for an ACV on The George and Dragon pub.

701/20 The next Parish meeting will be on Wednesday 1st April 2020.

The meeting closed at 09.45pm.