Date	ITEM	Vchr	REF NO.	Receipts		Bank interest	Precept	Other	VAT
				Lloyds Treasurer's A/c	Lloyds Bus Inst A/c				
01-Apr	**Balances / totals**		**b/f**	**2372.22**	**8749.53**				
03-Apr	Stan Jonik - reimbursement for Zen annu	CHQ	633						
04-Apr	WWDC - traffic calming	CHQ	634						
09-Apr	Interest			0.35		0.35			
12-Apr	Zen Internet	DD							
12-Apr	DL Stevens Ltd - Mole catcher	CHQ	637						
17-Apr	WALC Annual subscription	CHQ	639						
25-Apr	Precept	BCG		6805.00			6805.00		
09-May	Interest			0.36		0.36			
13-May	Zen Internet	DD							
10-Jun	Safe custody fee	SO							
10-Jun	Safe custody fee	ster payment		7.50		7.50			
10-Jun	Interest			0.38		0.38			
12-Jun	Zen Internet	DD							
26-Jun	Clerk Linda Roberts final pay	CHQ	638						
30-Jun	**Totals April to June**			**9185.81**	**8749.53**	**8.59**	**6805.00**	**0.00**	**0.00**
30-Jun	**April to June payments**			**1376.00**	**0.00**				
30-Jun	**Cash Book Bals**	**c/f**	**c/f**	**7809.81**	**8749.53**	**8.59**	**6805.00**	**0.00**	**0.00**

Total receipts in year to date **6813.59**

Combined opening balance 1/4/19	**11121.75**	Current a/c balance 30.6.19
Plus: receipts in year to 30.6.19	**6813.59**	Deposit a/c balance 30.6.19
	17935.34	
Less: payments in year to 30.6.19	-1376.00	Less uncleared payments
Combined cashbook balance 30.6.19	**16559.34**	**Agrees cashbook balance 30.6.19**

Payments									
Lloyds Treasurer's A/c	Lloyds Bus Inst A/c	Rec	Salary	Admin	Grass cutting	Mtce	Dona-tions /grants	Misc	VAT
11.99		R		9.99					2.00
1026.00		R						1026.00	
5.39		R		4.49					0.90
65.00		R				65.00			
84.14		P						70.12	14.02
5.39		R		4.49					0.90
7.50		R				7.50			
5.39		R		4.49					0.90
165.20		R	165.20						
1376.00	**0.00**		**165.20**	**23.46**	**0.00**	**72.50**	**0.00**	**1096.12**	**18.72**
1376.00									
1376.00	**0.00**		**165.20**	**23.46**	**0.00**	**72.50**	**0.00**	**1096.12**	**18.72**

Total payments in year to date **1376.00**

7809.81	*NB: value to be entered from bank statement*
8749.53	*NB: value to be entered from bank statement*
16559.34	
0.00	*NB: This must be a negative*
16559.34	

Date	ITEM	Vchr	REF NO.	Receipts		Bank interest	Precept	Other	VAT
				Lloyds Treasurer's A/c	Lloyds Bus Inst A/c				
01-Jul	**Balances / totals**		**b/f**	**7809.81**	**8749.53**	**8.59**	**6805.00**	**0.00**	**0.00**
09-Jul	Interest			0.35		0.35			
12-Jul	Zen Internet	DD							
15-Jul	HMRC	Faster payment							
18-Jul	Clerk Salary Polly Doyle	CHQ	646						
26-Jul	SLCC clerk membership	CHQ	647						
29-Jul	Community First Ltd - Parish Insurance	CHQ	641						
06-Aug	Citizens Advice grant award	CHQ	643						
09-Aug	Interest			0.37		0.37			
12-Aug	Zen Internet	DD							
12-Aug	Stuart Pollard Auditing solutions	CHQ	640						
14-Aug	Three villages bus grant award	CHQ	644						
19-Aug	SLCC - clerk training	CHQ	649						
23-Aug	The News	CHQ	642						
29-Aug	Clerk Salary Polly Doyle	CHQ	648						
02-Sep	Linda Roberts overpayment			132.20				132.20	
09-Sep	Interest			0.37		0.37			
11-Sep	RosPa playpark annual inspection	CHQ	653						
11-Sep	WALC training day	CHQ	654						
12-Sep	Zen Internet	DD							
30-Sep	**Totals July to September**			**7943.10**	**8749.53**	**1.09**	**0.00**	**132.20**	**0.00**
30-Sep	**July to September payments**			**2918.52**	**0.00**				
30-Sep	**Cash Book Bals**	**c/f**	**c/f**	**5024.58**	**8749.53**	**9.68**	**6805.00**	**132.20**	**0.00**

Total receipts in year to date **6946.88**

Combined opening balance 1/4/19	**11121.75**	Current a/c balance 30.9.19
Plus: receipts in year to 30.9.19	**6946.88**	Deposit a/c balance 30.9.19
	18068.63	
Less: payments in year to 30.9.19	**-4294.52**	Less uncleared payments
Combined cashbook balance 30.9.19	**13774.11**	**Agrees cashbook balance 30.9.19**

Payments									
Lloyds Treasurer's A/c	Lloyds Bus Inst A/c	Rec	Salary	Admin	Grass cutting	Mtce	Dona-tions /grants	Misc	VAT
1376.00	**0.00**		**165.20**	**23.46**	**0.00**	**72.50**	**0.00**	**1096.12**	**18.72**
5.39		R		4.49					0.90
41.20		R	41.20						
663.45		R	571.36	85.97					6.12
187.00		R						187.00	
331.56		R		331.56					
50.00		R						50.00	
		R							
5.39		R		4.49					0.90
132.00		R		110.00					22.00
50.00		R						50.00	
408.00		R						340.00	68.00
100.00		R						100.00	
766.34		R	733.47	32.87					
		R							
		R							
94.80		R				79.00			15.80
78.00		R						65.00	13.00
5.39		R		4.49					0.90
2918.52	**0.00**		**1346.03**	**573.87**	**0.00**	**79.00**	**0.00**	**792.00**	**127.62**
4294.52	**0.00**		**1511.23**	**597.33**	**0.00**	**151.50**	**0.00**	**1888.12**	**146.34**

Total payments in year to date **4294.52**

5197.38 *NB: value to be entered from bank statement*

8749.53 *NB: value to be entered from bank statement*

13946.91

-172.80 *NB: This must be a negative*

13774.11

Date	ITEM	Vchr	REF NO.	Receipts		Bank interest
				Lloyds Treasurer's A/c	Lloyds Bus Inst A/c	
01-Oct	**Balances / totals**		**b/f**	**5024.58**	**8749.53**	**9.68**
04-Oct	Miles and Francis	Bank Tr				
09-Oct	Interest			0.36		0.36
11-Oct	Parochial Church of Erlestoke grant awar	CHQ	652			
14-Oct	Zen Internet	DD				
06-Nov	Clerk Polly Doyle salary for August and S	CHQ	655			
11-Nov	Interest			0.40		0.40
06-Nov	Clerk Polly Doyle salary for October 201	CHQ	656			
12-Nov	Zen Internet	DD				
19-Nov	Wiltshrie Search and rescue grant award	CHQ	650			
22-Nov	St John Ambulance grant award	CHQ	651			
09-Dec	ICO annual fee payment	DD				
09-Dec	HMRC repayment of statutory payment	CHQ		360.08		
09-Dec	Interest			0.34		0.34
12-Dec	Zen Internet	DD				
31-Dec	Clerk Polly Doyle salary for November 2	Bank Tr				
31-Dec	**Totals October to December**			**5385.76**	**8749.53**	**1.10**
31-Dec	**October to December payments**			**1778.14**	**0.00**	
31-Dec	**Cash Book Bals**	**c/f**	**c/f**	**3607.62**	**8749.53**	**10.78**

Total receipts in year to date **7308.06**

Combined opening balance 1/4/19	**11121.75**	Current a/
Plus: receipts in year to 31.12.19	**7308.06**	Deposit a/
	18429.81	
Less: payments in year to 31.12.19	-6072.66	Less uncle
Combined cashbook balance 31.12.19	**12357.15**	**Agrees cas**

Precept	Other	VAT	Payments		Rec	Salary	Admin	Grass cutting
			Lloyds Treasurer's A/c	Lloyds Bus Inst A/c				
6805.00	132.20	0.00	4294.52	0.00		1511.23	597.33	0.00
			395.00		R			395.00
					R			
			200.00		R			
			5.39		R		4.49	
			390.14		R	361.42	28.72	
					R			
			475.96		R	451.97	21.10	
			5.39		R		4.49	
			50.00		R			
			50.00		R			
			35.00		R		35.00	
	360.08				R			
					R			
			5.39		R		4.49	
			165.87		R	164.12	1.75	
0.00	360.08	0.00	1778.14	0.00		977.51	100.04	395.00
6805.00	492.28	0.00	6072.66	0.00		2488.74	697.37	395.00

Total payments in year to date **6072.66**

c balance 31.12.19	3607.62	*NB: value to be entered from bank statement*
c balance 31.12.19	8749.53	*NB: value to be entered from bank statement*
	12357.15	
ared payments	0.00	*NB: This must be a negative*
shbook balance 31.12.19	**12357.15**	

Mtce	Dona-tions /grants	Misc	VAT
151.50	**0.00**	**1888.12**	**146.34**
	200.00		
			0.90
			2.89
			0.90
	50.00		
	50.00		
			0.90
0.00	**300.00**	**0.00**	**5.59**
151.50	**300.00**	**1888.12**	**151.93**

Date	ITEM	Vchr	REF NO.	Receipts		Bank interest
				Lloyds Treasurer's A/c	Lloyds Bus Inst A/c	
01-Jan	**Balances / totals**		**b/f**	**3607.62**	**8749.53**	**10.78**
09-Jan	Interest			0.37		0.37
13-Jan	Reimbursement to Chairman Stan Jonik for sp	Bank Tr				
13-Jan	Reimbursement to Chairman Stan Jonik for m	Bank Tr				
13-Jan	Zen Internet	DD				
10-Feb	Interest			0.38		0.38
12-Feb	Zen Internet	DD				
12-Feb	Reimbursement to Chairman Stan Jonik	Bank Transfer				
31-Dec	Miles and Francis	Bank Transfer				
13-Feb	Clerk Polly Doyle salary for December 2020	Bank Transfer				
09-Mar	Interest			0.34		0.34
12-Mar	Zen Internet					
23-Mar	Clerk Polly Doyle salary for January 2020					
23-Mar	Reimbursement to Chairman Stan Jonik for ba	Bank Transfer				
26-Mar	Zen Internet	Bank Transfer				
31-Mar	**Totals January to March**			**3608.71**	**8749.53**	**1.09**
31-Mar	**January to March payments**			**1292.83**	**0.00**	
31-Mar	**Cash Book Bals**	**c/f**	**c/f**	**2315.88**	**8749.53**	**11.87**

	Total receipts in year to date	**7309.15**
Combined opening balance 1/4/19	**11121.75**	Current a/
Plus: receipts in year to 31.3.20	**7309.15**	Deposit a/
	18430.90	
Less: payments in year to 31.3.20	**-7365.49**	Less uncle
Combined cashbook balance 31.3.20	**11065.41**	**Agrees cas**

Precept	Other	VAT	Payments		Rec	Salary	Admin	Grass cutting
			Lloyds Treasurer's A/c	Lloyds Bus Inst A/c				
6805.00	492.28	0.00	6072.66	0.00		2488.74	697.37	395.00
					R			
			140.96		R		117.47	
			44.14		R		36.79	
			5.39		R		4.49	
					R			
			5.39		R		4.49	
			7.80		R		6.50	
			395.00		R			395.00
			341.20		R	341.20		
					R			
			5.39		R		4.49	
			211.39		R	206.64	4.75	
			124.18		R	103.48		
			11.99		R		9.99	
0.00	0.00	0.00	1292.83	0.00		651.32	188.97	395.00
6805.00	492.28	0.00	7365.49	0.00		3140.06	886.34	790.00

Total payments in year to date **7365.49**

c balance 31.3.20	2315.88	*NB: value to be entered from bank statement*
c balance 31.3.20	8749.53	*NB: value to be entered from bank statement*
	11065.41	
ared payments		*NB: This must be a negative*
hbook balance 31.3.20	**11065.41**	

Mtce	Dona-tions /grants	Misc	VAT
151.50	**300.00**	**1888.12**	**151.93**
			23.49
			7.35
			0.90
			0.90
			1.30
			0.90
			20.70
			2.00
0.00	**0.00**	**0.00**	**57.54**
151.50	**300.00**	**1888.12**	**209.47**

Erlestoke Parish Council

Bank reconciliation as at 31st March 2020

Current a/c/bank balance 31.3.20	2315.88	*per bank st*
deposit a/c bank balance 31.3.20	8749.53	*per bank st*
	11065.41	
Plus: o/s deposits		
	11065.41	
Less uncleared items		
Agrees cashbook balance 31.3.20	**11065.41**	
Combined opening balance 1.4.19	11121.75	
Plus receipts in year	7309.15	*From cashb*
	18430.90	
Less payments in year	**7365.49**	*From cashb*
Combined cashbook balance 31.3.20	**11065.41**	

Bank reconciliation - three monthly

30/06/2019	**Complete**	K.Lewcock
30/09/2019	**Complete**	K.Lewcock
31/12/2019	**Complete**	K.Lewcock
31/03/2020	**Complete**	K.Lewcock

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Notes

1 Invoices and transactions should be entered even if not yet authorised for payment.
7 uncleared payments' should be shown as a negative in box K42
8 All transactions in receipts and payments should be included in the breakdown columns o
2 When transaction is authorised for payment date should be amended to the date the che
3 Direct debits can be entered on the date they go through the bank statment
4 Salary, PAYE etc. should be approved and paid before the end of the pay period (3 month
5 When transactions are reconciled with bank statement put R in column
6 Ensure that the TOTAL line is on Line 33. Don't add or delete lines above that.

Amendments to cash book

Treasurers account opening balance	£ 2,372.52	to	£ 2,372.22
Less payment in year to 30/6/19	£ 1,368.50	to	£ 1,376.00

589/19.3 The following amounts of money have been ringfenced within the Parish accounts
£2k ringfenced should there be a need for an election paid for by the Parish Council
£2k ringfenced for refurbishments and new equipment for the playpark
£1k ringfenced as a six month expenditure reserve

que is signed or electronic payment authorised