

# ERLESTOKE PARISH COUNCIL

## Parish Clerk

Mrs Polly Doyle  
1 Pagnell Lane  
Littleton Panell  
Wiltshire  
SN10 4EW

## Chairman

Mr Stan Jonik  
55 High Street  
Erlestoke  
Wiltshire  
SN10 5UA

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**To:** Councillor J S F Jonik – (Chairman)  
Councillor J B R Durham  
Councillor J J R Hunt-Davis  
Councillor K Lewcock  
Councillor F Morgan-Frise  
Councillor L Jones

16<sup>th</sup> September 2020

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **Annual Meeting of Erlestoke Parish Council**. The meeting will be held **online via Zoom on Wednesday 23<sup>rd</sup> September 2020 at 7.30pm**.

**Regulation 5 of the 2020 Regulations permits the holding of remote meetings.**

**A period of public participation will take place prior to the formal opening of the meeting at 7.15pm.** The Press and Public are welcome to attend the meeting. In accordance with the parish Council's Standing Order No. 60. Due to the meeting being online the public are invited to contact the Clerk should they wish to join the meeting online. Additionally, the clerk or any of the Councillors can be contacted should a member of the public wish to highlight any issues or ask any questions. The online meeting will be widely published.

Yours sincerely

Polly Doyle  
Parish Clerk

## MEETING OF ERLESTOKE PARISH COUNCIL

Wednesday 23<sup>rd</sup> August 2020

**Public Participation** – To receive questions from members of the public.

### AGENDA

#### 1. APOLOGIES

To receive apologies for absence.

#### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

#### 3. MINUTES

To confirm as a correct record the minutes of the Extraordinary Parish Council Meeting held on Wednesday 12<sup>th</sup> August 2020.

#### 4. REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and / or the Area Board.

#### 5. FINANCE

##### 5.1 BANK BALANCES

Treasurers Account	£ 6036.35
Business Bank Instant	£ 8749.53

##### 5.2 BANK RECONCILIATION

For noting, circulated with agenda.

##### 5.3 UPDATED CASH BOOK

For noting, circulated with agenda.

**6. PAYMENTS BY DIRECT DEBIT**

Members are requested to approve the following payments by direct debit.

14<sup>th</sup> September 2020 - **£5.39** Zen Internet

**7. UPDATE ON ONGOING POINTS**

The clerk will update any previous points raised that are ongoing.

**8. COVID-19 COMMUNITY ACTION**

Councillors are asked to consider any further action the Council could take to support the community.

**9. THE GEORGE AND DRAGON**

Councillors are asked to consider the situation with the ACV and The George and Dragon pub.

**10. NEW NOTICE BOARD AND LEAFLET BOX FOR EDGE OF ERLESTOKE WOODS**

Councillor Jones has received several MOD leaflets and has researched options for a leaflet box and possible notice board to be positioned at the edge of Erlestoke Woods.

**11. NALC NEW NATIONAL PAY SCALES**

Councillors are asked to discuss that NALC have published a new employment briefing on the national salary pay scales for clerks employed under the model contract. The result from this change is that the backdated increase in pay from the 1<sup>st</sup> April up to and including August would result in the clerk being paid £32.69.

**12. WEBSITE ACCESSIBILITY COMPLIANCE**

Councillors are asked to consider and agree to publish an accessibility statement on the council's website in accordance with WCAG 2.1 level AA and consider any actions arising.

**13. SECRET GARDEN PICNIC TABLE**

Councillors are asked to consider the state of the Secret Garden's picnic table and possible actions to be taken.

**14. COUNCILLOR VACANCY**

It has been confirmed by Wiltshire Council that no requests have been received to hold an election for the vacancy. The Parish Council can now proceed to fill the vacancy by co-option.

#### 15. ERLESTOKE DRAINS

The drains through the village and down to outside The George and Dragon are blocked. This issue has been reported on several occasions to Wiltshire Council and will continue to be followed up. Unfortunately they have been unable to attend to the drains yet.

#### 16. PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

#### 17. PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

#### 18. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates
- Fracking
- Broadband
- Play Area
- Erlestoke Lakes
- Erlestoke Woods
- Village Hall

#### 19. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 019/20.1** Councillor Jonik - **Website and Footpaths**
- 019/20.2** Councillor Lewcock - **Cricket and Golf Club, Leisure and Entertainments and the Erlestoke Prison**
- 019/20.3** Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**
- 019/20.4** Position vacant – **Play Area Officer and Community Police**
- 019/20.5** Councillor Durham - **Information Technology**
- 019/20.6** Position vacant - **General Maintenance**
- 019/20.7** Mr. Bill Kemp – **Flood Warden**
- 019/20.8** PCSO Georgie Dodd - **Police**

The next meeting will be held on Wednesday 4<sup>th</sup> November 2020.