

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 4th November 2020

Please note the meeting was held online.

Present: Councillor J S F Jonik – (Chairman)
Councillor K Lewcock
Councillor L Jones
Councillor J Durham
Councillor F Morgan-Frise
Councillor R Gamble

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation –

No public were in attendance.

113/20 APOLOGIES

Tamara Reay sent apologies for not being able to attend.

114/20 DECLARATIONS OF INTEREST

No declarations of interest raised.

115/20 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 23rd September 2020, having previously been circulated were confirmed by the Chairman, Councillor Jonik as a correct record apart from the omission of Councillor J Durham being present. The minutes will be amended to reflect this.

These minutes are to be signed at the next convenient opportunity.

116/20 REPORT FROM COUNCILLOR RICHARD GAMBLE – WILTSHIRE COUNCIL

Councillor Gamble reported that off road motor cyclists and off-road mountain bikers have become very disruptive and are causing damage to paths and have occasionally been abusive and dangerous. It is difficult for the MOD police to monitor such a large area, but have introduced the use of drones to combat this. Wiltshire police have also increased their proactivity and are gathering evidence. The abuse is of concern. Hopefully, action will moderate the problem. Any points or information should be forwarded to the MOD and Wiltshire police.

The Area Board meeting will be held on Monday 16th November online via Teams. Angus Macpherson, the Conservative Wiltshire Police and Crime Commissioner will be presenting as well as Sustainable Devizes. Sustainable Devizes will be talking about improving cycle routes and linking villages to the town which has been encouraged by the government. Tamara Reay will be presenting the future railway station and its' progression.

Councillor Gamble highlighted the problematic Black Dog crossroads as it has been accepted within Wiltshire Council to review areas that are prone to accidents. Councillor Gamble is keen for solutions not to be purely cosmetic.

Councillor Lewcock highlighted that another car has overturned in the same section of road past the golf course. Thankfully there were no fatalities, but the area is a cause for concern.

117/20 FINANCE

117/20.1 BANK BALANCES

Treasurers Account	£ 5,800.05
Business Bank Instant	£ 8,749.53

The bank balances were noted.

117/20.2 BANK RECONCILIATION

Councillor Lewcock is currently working on the bank reconciliation.

117/20.3 UPDATED CASH BOOK

The updated cashbook was noted.

118/20 PAYMENTS BY DIRECT DEBIT

The following payments by direct debit were noted and approved;

14th October 2020 - **£5.39** Zen Internet

119/20 UPDATE ON ONGOING POINTS

The Mole Valley account has been set up.

The Ash dieback work has started.

120/20 COVID-19 COMMUNITY ACTION

No current issues and the community seems well supported.

121/20 ICO DATA PROTECTION ANNUAL FEE

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to pay the ICO data protection annual fee of £40, which is due on the 25th November 2020. Paying by Direct Debit reduces the fee by £5.

122/20 CiLCA REGISTRATION FEE INCREASE

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to pay the clerk's CiLCA registration fee of £410.

123/20 RoSPA ANNUAL PLAYGROUND INSPECTION

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to pay the RoSPA playground annual inspection invoice for £94.80.

124/20 RoSPA INSPECTION REPORT

Councillors considered the recent report and agreed that teams of two employing social distancing measures can go and undertake necessary repairs during lockdown. The toddler seat was the priority to review and repair. An assessment of what materials are needed will be made and then an allocation of tasks.

125/20 PARISH MEETING AND ANNUAL PARISH MEETING DATES FOR 2021

The following dates were agreed for parish meetings in 2021;

Wednesday 27th January
Wednesday 10th March
Wednesday 21st April
Wednesday 2nd June
Wednesday 14th July
Wednesday 25th August
Wednesday 6th October
Wednesday 17th November

126/20 CLERK ANNUAL LEAVE REQUEST

The clerk's requests for annual leave for two weeks in December, from the 17th to the 31st December 2020 was granted.

127/20 SECRET GARDEN GRASS

The grass cutting in The Secret Garden was acknowledged.

128/20 SECRET GARDEN PICNIC TABLE

Councillors considered the state of the Secret Garden's picnic table, seats and posts. Like for like quotes are currently being sought.

129/20 MAINTAINING PUBLIC RIGHTS OF WAY

Erlestoke have been approached by Keevil Parish Council asking for a coordinated approach to tackling the problem of maintaining public rights of way and Chairman Jonik volunteered to be the representative for Erlestoke Parish Council. The state of Erlestoke and the local area footpaths were considered along with the necessary maintenance. The footpath to The Bell is not well kept and the sign is down. MOD footpaths are in a decent state. The Wiltshire Council will be contacted to ensure that the signposts are well kept and in place. Chairman Jonik will audit the condition of the footpaths.

130/20 SSE UPDATED THE SUB STATION

It was noted and discussed that the substation has been updated by SSE. The substation has been replaced and has reduced in size.

There is frustration that Southern Electric have still not signed the contract in regards to back dated wayleave money that has been agreed and also ongoing rent. Erlestoke Parish Council first contacted the company in January 2018. It was agreed that the Council should start proceedings to take Southern Electric Power Distribution to the Small Claims Court. The clerk will draw up a letter for review.

131/20 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

No planning applications to note.

132/20 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
20/07678/TCA	26 The Park Erlestoke SN10 5TY	Work to five trees	No objections

Planning application determined noted.

133/20 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Erlestoke House Gates

- Play Area
- Erlestoke Lakes
- Erlestoke Woods – Councillor Jones has sent out an email update.
- Village Hall

No issues were raised.

134/20 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 134/20.1** Councillor Jonik - **Website and Footpaths**
- 134/20.2** Councillor Lewcock - **Cricket and Golf Club, Leisure and Entertainments and the Erlestoke Prison**
- 134/20.3** Councillor Frise-Morgan - **Health and Wellbeing and the Village Hall**
- 134/20.4** Position vacant – **Play Area Officer and Community Police**
- 134/20.5** Councillor Durham - **Information Technology**
- 134/20.6** Position vacant - **General Maintenance**
- 134/20.7** Mr. Bill Kemp – **Flood Warden**

Still waiting for the drains to be cleared by the pub.

- 134/20.8** Due to Covid-19 this work is currently centralised - **Police**

The meeting ended at 8.50pm.

The next meeting will be held on Wednesday 16th December 2020.