

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 30th June 2021

Present: Councillor K Lewcock – (Chairman)
Councillor J Durham– (Vice Chairman)
Councillor C West
Councillor L Jones
Councillor Hunt-Davis

In Attendance: Mrs Polly Doyle – Parish Clerk
Councillor T Reay
Jonny Marrion
Patrick Stayt
Simon West

Public Participation – To receive questions from members of the public.

Patrick Stayt and Jonny Marrion from the **Erlestoke Cricket Club** attended the meeting to present the new design of the Cricket Pavilion.

In the next few months the Cricket Club will be applying for planning permission as the previous permission has expired. The request will be for a different design and a slightly different location. The whole building will be raised on a brick plinth for an improved view, have wooden cladding and have a ramp included for access. It will have a tradition feel and is based on the Dauntsey's School pavilion. Once permission has been secured then fund raising will be in earnest as with many funding options the project needs to be ready to go. There will be a modular approach to the build and the old pavilion will continue to be used whilst the new one is being built. Electricity will continue to be supplied by generator as this is the most cost-effective option. Water is connected. A tank will be installed that will be able to treat the toilet water. The building will be a single skin and not be heated, but with the option for heating in the future. One pear tree and two elm trees will be removed. The two elm trees have Dutch Elm Disease and the Club have been advised to remove them anyway. Currently hard to estimate the cost as it is hoped that much of the equipment, materials and labour will be volunteered for free. The old pavilion will be kept for storage purposes. For now, the aim of use is very much a cricket pavilion.

Simon West of the Parochial Church Council noted that the aim and plans of the Church to become a communal space would not be in competition with the Cricket Club Pavilion. **There will be a working party and a social gathering organised to spring clean the church and clear out the bell tower. Any volunteers please get in contact with the Clerk, Polly Doyle or Simon West.**

Apologies received from Councillor Morgan-Frise.

267/21 DECLARATIONS OF INTEREST

No declarations of interest raised.

268/21 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 19th May 2021, having previously been circulated were confirmed by the Chairman, Councillor Lewcock as a correct record.

269/21 VOTE FOR CHAIRMAN

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor J Durham as the new temporary Chairman.

270/21 VOTE FOR VICE CHAIRMAN

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor L Jones as the new temporary Vice Chairman.

271/21 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay informed the meeting that the booking system for household waste will cease from 19th July if restrictions are lifted as planned.

Boundary commission – proposals have been released for new parliamentary boundaries from 2023 and there are some implications for Wiltshire. This happens every few years and the key objective is that the constituencies are broadly equal in size. Devizes is on the cusp of a split with Devizes urban area potentially split three ways. The first stage of consultation deadline is the 2nd August and can be contributed to online.

The changes should not affect services such as rubbish collection etc., but Wiltshire Council may review their own boundaries and services after the parliamentary boundaries are decided.

272/21 FINANCE

272/21.1 BANK BALANCES

Treasurers Account	£ 7,424.70
Business Bank Instant	£ 9,005.14

The bank balances were noted.

272/21.2 UPDATED CASH BOOK

The cashbook was noted.

273/21 INSURANCE QUOTES

After consideration of the quotes, it was proposed, seconded and **UNANIMOUSLY RESOLVED** to reinsure Erlestoke Parish Council with Community First as the current policy ends on the 14th July 2021.

274/21 DONATION FOR STANLEY DAWLINSON FUNDRAISER

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the reimbursement to Councillor Lewcock for the donation of £57.50 (as agreed online by four Councillors) to Stanley Dallison's fundraiser for physiotherapy treatment. Cllr Lewcock made the donation on behalf of the Council as a direct debit card was needed.

7th June 2021 - £57.50 Colin Dallison Justgiving fundraiser

275/21 AUDITING SOLUTIONS LTD FOR 2020-21 INTERNAL AUDIT

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the payment of the invoice to Auditing Solutions Ltd for the 2020-21 internal audit;

14th June 2021 - £144.00 from Auditing Solutions Ltd
£120 and £24 VAT

276/21 CLERK TIMESHEET AND MAY OVERTIME

The Clerk's timesheet was noted and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the payment of the Clerk's overtime of 7 hours at £10.44 p/h.

277/21 INTERNAL AUDIT REPORT

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the internal audit report from Auditing Solutions Ltd including the action plan proposed. It was noted that the car park and fencing costs were added to the Asset List and forwarded to the insurance company.

278/21 CLERK HOLIDAY

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's holiday request of the week of 26th July, the week of the 2nd August and the week of the 23rd August at 12 hours in total.

279/21 DROPPED CURB

The request to provide a dropped curb for wheelchair access to the play park was considered by the Parish Council and further investigation needs to be undertaken. Ownership of the curb on the play park side needs to be confirmed, together with the

guidelines and constraints of a pedestrian dropped curb onto a highway. It was noted that there is the potential for funding application to the CATG Board and that the Devizes Area Board might consider contributing. Approval will need to be confirmed before money is invested in any works.

280/21 CRICKET CLUB PAVILION

Councillors were approached by the Erlestoke Cricket Club to consider the new design of the Cricket Club pavilion. The new design was presented at the Public Participation section and architectural plans were reviewed. The Erlestoke Parish Council are happy to support the Cricket Club's pavilion design and wish the Club well in their fund raising.

281/21 ACCESS TO CRICKET CLUB AND SECRET GARDEN

The road leading up to the Cricket Club and Secret Garden is in a poor state and it is still unresolved who owns the first section of the road up until the gate and this needs further investigation. It is important that the rights of way are preserved. The issue of gravel being washed down the road and blocking the drain is ongoing.

282/21 DEAD TREE ON EDGE OF PLAYING FIELDS

The Parish Council discussed a plan of action for the dead tree on the playing field and a working party or local tree surgeon will remove the tree after checking the conservation areas.

283/21 UPDATE ON ONGOING POINTS

The clerk updated the Parish Council on the following points;

SSE application – the lease contract has now been agreed and needs signing. Councillor Lewcock to contact Wansborough Solicitors regarding their invoice.

The Clerk is in contact with the gully clearance service in order to provide a more efficient service and better maintenance. It was noted that the road drain under the railway bridge will need to be checked in September.

284/21 COVID-19 COMMUNITY ACTION

No action currently needed.

285/21 ANNUAL PARISH MEETING

It was agreed to move the Annual Parish Meeting to the 21st July in light of the extended COVID 19 restrictions until the 19th July. The meeting will be well advertised via email and notices.

286/21 DEFIBRILLATOR TRAINING

The Clerk will request a training date for the defibrillator training in October.

287/21 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
PL/2021/04007	John Andrew Bentham	21 High Street, Erlestoke, Devizes, SN10 5TZ	Remove existing tiles and felt and batten on roof (front and back), fit new breathable felt and batten and new tiles and ridge. Fix new lead flashing to chimney stack. The existing roof has reached the end of its useful life and existing tiles are unlikely to survive being removed, stacked and refitted.

The Parish Council agreed to the above planning.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

288/21 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
21/00305/FUL	Manor Farm, Lower Road, Erlestoke, SN10 5UE	To install 1no. double door & 2no. Dorma windows & 1no. Velux window	Refuse
21/01200/LBC	Manor Farm, Lower Road, Erlestoke, SN10 5UE	To install 1no. double door & 2no. Dorma windows & 1no. Velux window.	Refuse
21/01067/FUL	Manor Farm, Lower Road, Erlestoke, SN10 5UE	Demolish existing building and rebuild to use as a dwelling.	Refuse
21/01737/LBC	Manor Farm, Lower Road, Erlestoke, SN10 5UE	Demolish existing building and rebuild to use as a dwelling.	Refuse

The Parish Council noted the above decisions.

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

289/21 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area – no update
- Sub station – no update
- Telephone kiosk – Councillor Hunt-Davis will request the kiosk is repainted

290/21 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 290/21.1 Website and Footpaths - Mr S. Jonik**
- 290/21.2 Cricket and Golf Club, Erlestone Prison and EPC land - Councillor Lewcock**
- 290/21.3 Health and Wellbeing - Councillor Morgan-Frise**
- 290/21.4 Information Technology and the Play Area - Councillor Durham**
- 290/21.5 Flood Warden - Mr. Bill Kemp**
- 290/21.6 Police Community Support officer – Paula Yarranton 6015**
- 290/21.7 MOD and Erlestone Woods – Councillor Jones**
Forestry works about to recommence so there will be more Ash Die Back work primarily on the slopes. Fencing by the cricket club grounds has not been undertaken yet due to the lack of fence posts availability. Mountain bike jumps within the lower area have been demolished. Three people were found rebuilding the jumps and were arrested and charged with criminal damage. The individuals will return to repair the damage. Lake update to follow.
- 290/21.8 Defibrillator – Mike Donnachie**

Councillor West updated the Parish Council on the application for funding for a SID. Unfortunately, this is no longer considered by the CATG Groups. It was noted that many villages are gathering data about speed annually. There is data to show SIDs only work on a short-term basis, so sharing a SID with another local Parish and the SID being moved around is being looked into. It is essential that the SID is reliable and does not need batteries as this is expensive and labour intensive. A community speed watch team is an option to consider, but would require volunteers. This would enable registrations of those speeding to be collected and be sent a letter. A final issue to consider is the addition of white gates which are a visual indicator and say '30 ahead'. This is being looked into and aiming to have someone from the Council to visit the village to review the situation. Councillor Reay is involved and supporting the aim to reduce speeding into, within and exiting the village.

**The next meeting will be held on Wednesday 30th June 2021.
Meeting ended at 21.27pm.**