

MEETING OF ERLESTOKE PARISH COUNCIL

Wednesday 18th August 2021

Public Participation – To receive questions from members of the public.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the minutes of the Parish Council Meeting held on Wednesday 30th June 2021.

4. VOTE FOR CHAIRMAN

Councillors are asked to vote for a new Chairman.

5. VOTE FOR VICE CHAIRMAN

Councillors are asked to vote for a new Vice Chairman

6. REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and / or the Area Board.

7. FINANCE

7.1 BANK BALANCES

| | |
|-----------------------|-----------|
| Treasurers Account | £6,700.74 |
| Business Bank Instant | £9,005.14 |

7.2 UPDATED CASH BOOK

For noting, circulated with agenda.

8. AIR AMBULANCE DONATION REQUEST

Councillors are requested to consider the donation request from the Wiltshire Air Ambulance Service.

9. CITIZEN ADVICE BUREAU

Councillors are requested to consider the donation request from the Citizen Advice Bureau.

10. MILES AND FRANCIS GROUNDS MAINTENANCE INVOICE

Councillors are asked to review and approve the payment for grounds maintenance by Miles and Francis for January to June 2021 for;

30th June 20221 - £395 from Miles and Francis

11. CLERK TIMESHEET FOR JUNE AND JULY AND JUNE OVERTIME

Members are requested to note the clerk's timesheet for June and July and review and agree the overtime of 9 hours at £10.44 p/h.

12. SSE LEASE CONTRACT SIGNING

Councillors are asked to review and sign the final agreed contract from SSE.

13. WANSBOROUGH INVOICE FOR SSE CONTRACT

Councillors are asked to review and approve the payment of the invoice from Wansboroughs solicitors dated 24/10/2019, but only just received by the Erlestoke clerk.

24th October 2019 - £1,323.00 from Wansboroughs Solicitors for their professional charges for the lease renewal – SE Substation at The Park, Erlestoke.
Costs £1,100, disbursements £3 and VAT £220

14. PARISH NOTICE BOARDS

Members are asked to consider the poor condition of the parish notice boards and action to be taken.

15. LOCAL CLIMATE STEERING COMMITTEE

Erlestoke Parish Council have been invited by Bratton Parish Council to join with other local Councils to create a Local Climate Steering Committee that will address the climate change agenda. The objectives are to discuss the environmental and sustainability issues and develop a co-operative strategy with the potential for joint activities that support Wiltshire Council's aim of becoming carbon neutral by 2030.

They are looking for a Erlestoke Councillor to meet with Cllr Noel Kew (Bratton Parish Council) to establish a Steering Committee.

16. UPDATE ON ONGOING POINTS

The clerk will update any previous points raised that are ongoing.

17. COVID-19 COMMUNITY ACTION

Councillors are asked to consider any further action the Council could take to support the community.

18. PLANNING APPLICATIONS

| Application Number | Applicant | Location of Development | Description of Development |
|--------------------|--------------------|---|---|
| Ref PL/2021/06468 | Mr David Whitehead | INGLENOOK COTTAGE, 44 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5UA | Plum Tree - Fell. Elder Trees - Fell. Bay Tree - Prune to less than 10 feet |
| | | | |

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

19. PLANNING APPLICATIONS DETERMINED

| Application Number | Location of Development | Description of Development | Decision |
|--------------------|--|--|-------------------------|
| Ref PL/2021/04007 | 21 High Street, Erlestoke, Devizes, SN10 5TZ | Remove existing tiles and felt and batten on roof (front and back), fit new breathable felt and batten and new tiles and ridge. Fix new lead flashing to chimney stack. The existing roof has reached the end of its useful life and existing tiles are unlikely to survive being removed, stacked and refitted. | Approve with Conditions |

| | | | |
|---------------------|---|--|-------------------------|
| Ref 21/00256/LBC | Barton Cottage, 51 High Street, Erlestoke, SN10 5U | External and internal alterations. Installation of rear dormer window. Alterations and replacements of fenestration. | Approve with Conditions |
| Ref 21/01666/FUL | Barton Cottage, 51 High Street, Erlestoke, SN10 5U | External and Internal alterations. Installation of rear dormer window. Alterations and replacements of fenestration. | Approve with Conditions |
| Ref 21/02522/FUL | Cook House, Lower Road, Erlestoke, SN10 5UE | Demolition of existing farm building and erection of three bed holiday let | Approve with Conditions |

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

20. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area
- Sub station
- Telephone kiosk

21. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 21.1 Website and Footpaths - Mr S. Jonik
- 21.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock
- 21.3 Health and Wellbeing - Councillor Morgan-Frise
- 21.4 Information Technology and the Play Area - Councillor Durham
- 21.5 Flood Warden - Mr. Bill Kemp
- 21.6 Police Community Support officer – Paula Yarranton 6015
- 21.7 MOD and Erlestoke Woods – Councillor Jones
- 21.8 Defibrillator – Mike Donnachie

The next meeting will be held on Wednesday 6th October 2021.