

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 18th August 2021

Present: Councillor L Jones – (Chairwoman)
Councillor K Lewcock

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – To receive questions from members of the public.

No public present.

291/21 APOLOGIES

Apologises received from Councillor Morgan-Frise, Councillor Durham, Councillor Hunt-Davis, Councillor West and Councillor Reay.

292/21 DECLARATIONS OF INTEREST

No declarations of interest raised.

293/21 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 30th June 2021, having previously been circulated were confirmed by the Chairwoman, Councillor Jones as a correct record.

294/21 VOTE FOR CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor L Jones as the new temporary Chairman.

295/21 VOTE FOR VICE CHAIRMAN

This vote was postponed.

296/21 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay was unable to attend the meeting.

297/21 FINANCE

297/21.1 BANK BALANCES

Treasurers Account £6,700.74
Business Bank Instant £9,005.14

The bank balances were noted.

297/21.2 UPDATED CASH BOOK

The cashbook was noted.

298/21 AIR AMBULANCE DONATION REQUEST

This decision was deferred.

299/21 CITIZEN ADVICE BUREAU

This decision was deferred.

300/21 MILES AND FRANCIS GROUNDS MAINTENANCE INVOICE

The Council reviewed the invoice and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the payment for grounds maintenance by Miles and Francis for January to June 2021 for;

30th June 20221 - £395 from Miles and Francis

301/21 CLERK TIMESHEET FOR JUNE AND JULY AND JUNE OVERTIME

The timesheets were noted and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the Clerk payments for June and July and the overtime in June of 9 hours.

302/21 SSE LEASE CONTRACT SIGNING

Councillors reviewed the contract and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve and sign the final agreed contract from SSE.

303/21 WANSBOROUGH INVOICE FOR SSE CONTRACT

Councillors reviewed the invoice and the payment was agreed in principle, but agreed that the Parish Council needed to receive the first payment of £1,000 before the invoice was paid. Consequently, the decision was deferred.

304/21 PARISH NOTICE BOARDS

It was decided to review the condition of the notice boards with the understanding they will need a clean and posted with up-to-date information.

305/21 LOCAL CLIMATE STEERING COMMITTEE

The decision was deferred and Councillors who were unable to attend the meeting will be contacted. The Clerk will contact the Bratton Clerk to confirm interest, but will be back in contact to confirm details.

306/21 UPDATE ON ONGOING POINTS

The clerk updated the Parish Council on the following points from Councillor West;

‘Councillor West met with one of the Wiltshire Council engineers to review the position of the speed signs. The engineer acknowledged the challenge of speeds of vehicles entering the village but reaffirmed the policy of not moving speed signs. He said that the vegetation on the left of the road around the sign needs to be cleared back so they can be seen further back up the road. Same goes for the west end of the village. He also said the speed limit numbers on the tarmac needs repainting. All this will be submitted for action but will not be done now until next year as the allocations for this year have been made. He also noted that, broadly, speeds through the centre of the village are limited by parked cars. The aspiration to reduce speed in the village to 20 mph is probably unrealistic, given that we are on a B road.

There are two things Erlestoke can still do. First is to purchase a SID and the second is to put up white ‘gates’ outside the 30 mph zones with signs that just say ‘welcome to Erlestoke’ or similar. The engineer is of the opinion that both of these measures could have a very positive impact on the speeds of vehicles entering the village and is going to send Councillor West the lines of the parish boundary.’

307/21 COVID-19 COMMUNITY ACTION

No action currently needed.

308/21 PLANNING APPLICATIONS

| Application Number | Applicant | Location of Development | Description of Development |
|--------------------|--------------------|---|---|
| Ref PL/2021/06468 | Mr David Whitehead | INGLENOOK COTTAGE, 44 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5UA | Plum Tree - Fell. Elder Trees - Fell. Bay Tree - Prune to less than 10 feet |
| | | | |

Noted and supported.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

309/21 PLANNING APPLICATIONS DETERMINED

| Application Number | Location of Development | Description of Development | Decision |
|----------------------|--|--|-------------------------|
| Ref PL/2021/04007 | 21 High Street, Erlestoke, Devizes, SN10 5TZ | Remove existing tiles and felt and batten on roof (front and back), fit new breathable felt and batten and new tiles and ridge. Fix new lead flashing to chimney stack. The existing roof has reached the end of its useful life and existing tiles are unlikely to survive being removed, stacked and refitted. | Approve with Conditions |
| Ref 21/00256/LBC | Barton Cottage, 51 High Street, Erlestoke, SN10 5U | External and internal alterations. Installation of rear dormer window. Alterations and replacements of fenestration. | Approve with Conditions |
| Ref 21/01666/FUL | Barton Cottage, 51 High Street, Erlestoke, SN10 5U | External and Internal alterations. Installation of rear dormer window. Alterations and replacements of fenestration. | Approve with Conditions |
| Ref 21/02522/FUL | Cook House, Lower Road, Erlestoke, SN10 5UE | Demolition of existing farm building and erection of three bed holiday let | Approve with Conditions |

Noted.

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

310/21 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area – no update
- Sub station – no update
- Telephone kiosk – no update

311/21 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 311/21.1 Website and Footpaths** - Mr S. Jonik
- 311/21.2 Cricket and Golf Club, Erlestoke Prison and EPC land** - Councillor Lewcock
- 311/21.3 Health and Wellbeing** - Councillor Morgan-Frise
- 311/21.4 Information Technology and the Play Area** - Councillor Durham
- 311/21.5 Flood Warden** - Mr. Bill Kemp

- 311/21.6** **Police Community Support officer** – Paula Yarranton 6015
- 311/21.7** **MOD and Erlestoke Woods** – Councillor Jones
The work on the trees will be ongoing until Christmas.
- 311/21.8** **Defibrillator** – Mike Donnachie

The next meeting will be held on Wednesday 6th October 2021.
Meeting finished at 20:23.