

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 17th November 2021

Present: Councillor Fiona Morgan-Frise – (Chairperson)
Councillor C West
Councillor K Lewcock
Councillor L Jones

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – To receive questions from members of the public.

No public present.

334/21 APOLOGIES

Apologises received from Councillor Durham.

335/21 DECLARATIONS OF INTEREST

No declarations of interest raised.

336/21 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 6th October 2021, having previously been circulated, were confirmed by the Chairperson, Councillor West as a correct record.

337/21 VOTE FOR CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Morgan-Frise as the new Chairperson.

338/21 VOTE FOR VICE CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Jones to continue as the Vice Chairperson.

339/21 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay was unable to attend the meeting, but sent the following update;

1. Flooding – you have heard that some properties in Potterne were flooded on 31 October. As such I am working with Potterne PC and Wiltshire Council to agree

interventions to reduce flooding risk. I am not aware of any other flooding issues or concerns in Devizes Rural West, but as Winter is upon us, I would be grateful if there are any in Erlestoke that you could let me know.

2. Speed Limits etc. I understand that the metrocount is progressing and I look forward to hearing results. Cllrs may also be interested to know that the new Police and Crime Commissioner is committing additional resources to supporting Community Speedwatch and this may be worth considering.

340/21 FINANCE

340/21.1 BANK BALANCES

Treasurers Account	£ 5537.41
Business Bank Instant	£ 9005.14

The bank balances were noted.

340/21.2 UPDATED CASH BOOK

The cashbook was noted.

341/21 DONATIONS REVIEW

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the following donations;

The News magazine - £100

The Three Villages Minibus - £50

This brings the current donation total to £250.

LGA 1972 137(3) enables contributions to be made to charities and bodies providing a public service on a non-profit making basis (UK based only).

342/21 CLERK TIMESHEET FOR OCTOBER

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's timesheet for October for £198.29.

343/21 MEETING ROOM HIRE FEE

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the fee of £200 for the hire of the Church of the Holy Saviour, Erlestoke as a meeting room.

LGA 1972 134(4) allows the Council to pay for the hire of a meeting room for parish meetings.

344/21 DATA PROTECTION FEE

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the fee of £35 for the annual data protection renewal fee of £40 or £35 if paid by direct debit in line with the GDPR Data Protection Act 2018.

345/21 COUNCILLOR TRAINING INVOICE

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the fee of £30 for the participation of Caroline West on the WALC Councillor training session on Tuesday 2nd November 2021.
LGA 1972 s175 enables the Council to have the power to train Councillors.

346/21 ROSPA PLAYSAFETY INVOICE

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the fee of £94.80 including VAT of £15.80 from ROSPA Play Safety for the play park inspection.
Public Health Act 1875 s164

347/21 ROSPA INSPECTION REPORT

Decision postponed.

348/21 CLERK HOLIDAY REQUEST

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk holiday request of four hours in the week of 24th January.

349/21 WHITE GATES AT VILLAGE ENTRANCES

Councillors are asked to consider the purchase and positioning of white gates on the three main road entrances to the village as a speed deterrent. A walk was proposed to site a location for the gates. The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the setting of a budget of £300 to purchase three gates.

350/21 PARISH NOTICE BOARDS

The Council agreed to provide one notice board for the parish council and one for the community. The Council reviewed the request to refurbish the current notice boards and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve a budget of £50.

351/21 LITTER BINS

Councillors discussed the options for a replacement litter bin and the possibility for a recycling bin. Clerk to speak to the council about litter collection responsibility and the possibility of obtaining a household wheelie bin. Examples were shared. Decision postponed.

352/21 MILES AND FRANCIS RETIRING

Councillors reviewed the contract for the grass cutting services in light of the fact that Miles and Francis are retiring. It was decided to research quotes for the sports field only and confirm the number of cuts made.

353/21 UPDATE ON ONGOING POINTS

The clerk is currently updating the quotes for SIDs and researching quotes for the new grass cutting contract.

354/21 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
Ref PL/2021/06514	MR James Durham	3 PARK VIEW COTTAGES, LOWER ROAD, ERLESTOKE, DEVIZES, WILTSHIRE, SN10 5UE	Proposed En-suite bathroom upstairs
Ref PL/2021/09607	Mr Mark Brackstone	South Farm, Erlestoke, Devizes, SN10 5UG	New Agricultural Storage/Livestock Barn and New Shed, including all other associated works

Noted and supported.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

355/21 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
Ref PL/2021/08897	19 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5TZ	Works to Trees in a Conservation Area	No objection

Planning application determined noted.

356/21 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area
- Sub station
- Telephone kiosk

357/21 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 357/21.1 Website and Footpaths - Mr S. Jonik**
- 357/21.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock**
- 357/21.3 Health and Wellbeing - Councillor Morgan-Frise**
- 357/21.4 Information Technology and the Play Area - Councillor Durham**
- 357/21.5 Flood Warden - Mr. Bill Kemp**
- 357/21.6 Police Community Support officer – Paula Yarranton 6015**
- 357/21.7 MOD and Erlestoke Woods – Councillor Jones**
- 357/21.8 Defibrillator – Mike Donnachie**

**The next meeting will be held on Wednesday 15th December 2021.
Meeting finished at 20:20.**