

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 6th October 2021

Present: Councillor C West – (Chairperson)
Councillor K Lewcock
Councillor J B R Durham
Councillor L Jones
Councillor Tamara Reay

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – To receive questions from members of the public.

No public present.

312/21 APOLOGIES

Apologies received from Councillor Morgan-Frise and Councillor Hunt-Davis.

313/21 DECLARATIONS OF INTEREST

No declarations of interest raised.

314/21 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 18th August 2021, having previously been circulated, were confirmed by the Chairperson, Councillor Jones as a correct record.

315/21 VOTE FOR CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor West as the new temporary Chairperson.

316/21 VOTE FOR VICE CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Jones as the new temporary Vice Chairperson.

317/21 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay enquired whether Erlestoke Parish Council could move their meeting to the earlier time of 7pm to enable her to join the meeting as well as attend other local parish meetings. This was discussed and agreed.

Councillor Reay stated that she is determined to work with local councils to unpick some of the issues surrounding speeding and traffic. It was noted that other surrounding villages would also like to see speed restrictions imposed in their villages. Councillor Reay is keen to link the local clerks with the aim of sharing information and working together, with speed restrictions as one area to concentrate on.

Councillor Reay holds the Climate Change portfolio and highlighted that the Blue and Green Draft strategies were due to close on the 17th October. There is a plan to work with Bratton to bring local parish councils together on the climate change topic.

A ten-year business plan framework with four themes is being introduced with the aim of creating a more detailed business plan to go forward with. Electric vehicles and their charging infrastructure are being carefully considered. The current contract is with BP and the new EV charging strategy is going to the Cabinet on Saturday 9th October. It has been acknowledged that the technology for the two charging points in Station Road car park has been superseded. These points are targeted at visitors to the town and also locals who do not have a drive. There is a grant programme that offers the chance for town and parish councils to apply for the funding for a charging point.

318/21 FINANCE

318/21.1 BANK BALANCES

Treasurers Account	£ 5,804.50
Business Bank Instant	£ 9,005.14

The bank balances were noted.

318/21.2 UPDATED CASH BOOK

The cashbook was noted.

319/21 AIR AMBULANCE DONATION REQUEST

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the donation of £50 to Wiltshire Air Ambulance.

Section 137 (3) enables contributions to be made to charities and bodies providing a public service on a non-profit making basis (UK based only).

320/21 CITIZEN ADVICE BUREAU

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the donation of £50 to the Citizen Advice Bureau.

321/21 CLERK TIMESHEET FOR AUGUST AND SEPTEMBER AND AUGUST OVERTIME

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's timesheet for August and September and approve four hours overtime in August at £10.44/hr.

322/21 PRINTER INK REIMBURSEMENT

The invoice was noted and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the reimbursement to the clerk for £21.80 for printer ink.

323/21 CLERK HOLIDAY

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk holiday requests for the following dates;

20th December – 4 hours

27th December – 4 hours

21st February – 4 hours

4 hours remaining

324/21 PARISH NOTICE BOARDS

The Council discussed the parish notice boards, their condition, replacement options and future content. Councillor Jones offered to research the options and costings for the next meeting.

325/21 LOCAL CLIMATE STEERING COMMITTEE

Councillor representative to be confirmed.

326/21 PROPOSED PARISH COUNCIL MEETING DATES

Councillors considered and agreed the following proposed Parish Council Meeting dates;

6th October 2021

17th November

15th December

26th January 2022

9th March

27th April

327/21 SECRET GARDEN BENCH

The Council considered the proposal and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve allocating £500 to purchase a picnic bench for the Secret Garden.

328/21 UPDATE ON ONGOING POINTS

SSE contract - The clerk confirmed that the SSE lease contract was signed, photocopied and sent to Wanborough Solicitors. It was also confirmed that the Wayleave Officer has given

instruction to SEPD’s solicitor to pay a contribution of £500 +VAT towards Erlestoke Parish Council’s solicitor fees.

Church - There will be a working party to improve the outside of the church with a date to be confirmed.

Speed limit – Councillor West has spoken to Richard Dobson (Highway technician at Wiltshire council) who has advised considering the following in relation to reducing the speed in the village; joining forces with other local councils, borrow a SID in the short term, instigate a speed watch, signs on the bins and white gates at entry points to the village. Councillor West is to research the options and costings of white gates.

Councillor West and Richard Dobson walked through the village and noted that; the edge of the road is in a poor state at the top end of the village and the vegetation needs to be cut back at both ends to be able to see the 30 sign (as the deadline has been missed for this year it will be next September). The parish boundary lines were sent to Councillor West, who is also going to review the village having its own sign from a previous competition.

329/21 COVID-19 COMMUNITY ACTION

No action currently needed.

330/21 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
Ref PL/2021/07909	Marrion Case	Cricket Ground, High Street, Erlestoke, Wiltshire, SN10 5UA	New Cricket Pavilion
Ref PL/2021/07632	Ms Louise Jones	15 HIGH STREET, ERLESTOKE, DEVIZES, WILTSHIRE, SN10 5TZ	Replace existing panel fence with new feather edge fence to sides of rear garden and rear access. Install new hedgerow between boundaries at the rear of the property WITHDRAWN BY APPLICANT
PL/2021/08897		19 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5TZ	Notification of proposed works to trees in a conservation area. Apple tree fell

Noted and supported.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application. It is a simple process to check and apply online: <https://www.gov.uk/apply-work-on-protected-tree>

331/21 PLANNING APPLICATIONS DETERMINED

No planning applications determined.

332/21 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area – it was noted that the play area needs a new bin. Councillor Durham to research the options for a replacement and the possibility of providing a recycling bin as well.
- Sub station – no update
- Telephone kiosk – no update

333/21 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

333/21.1 Website and Footpaths - Mr S. Jonik

333/21.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock

333/21.3 Health and Wellbeing - Councillor Morgan-Frise

333/21.4 Information Technology and the Play Area - Councillor Durham

It was highlighted that there are weeds on Lower Road and this request will be added to the Parish Steward list.

333/21.5 Flood Warden - Mr. Bill Kemp

333/21.6 Police Community Support officer – Paula Yarranton 6015

333/21.7 MOD and Erlestoke Woods – Councillor Jones

The update from Mr Elson is that the barbed wire alteration and fence adjustment is in hand. The work on Ash dieback is progressing and on track.

333/21.8 Defibrillator – Mike Donnachie

The next meeting will be held on Wednesday 17th November 2021.

Meeting finished at 21:10.