

**ERLESTOKE PARISH COUNCIL**

**Draft minutes of the Parish Council Meeting held on**

**Wednesday 15<sup>th</sup> December 2021**

**Present:** Councillor F Morgan-Frise – (Chairperson)  
Councillor J Durham  
Councillor K Lewcock  
Councillor L Jones

**In Attendance:** Mrs Polly Doyle – Parish Clerk

**Public Participation** – To receive questions from members of the public.

No public present.

**358/21 APOLOGIES**

Apologies received from Councillor West and Councillor Lewcock who would only be able to attend the start of the meeting.

**359/21 DECLARATIONS OF INTEREST**

No declarations of interest raised.

**360/21 MINUTES**

The minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> November 2021, having previously been circulated, were confirmed by the Chairperson, Councillor Morgan-Frise as a correct record.

**361/21 VOTE FOR CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Jones as the new Chairperson.

**362/21 VOTE FOR VICE CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Lewcock as the new Vice Chairperson.

**363/21 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL**

Councillor Reay attended the meeting and highlighted that Wiltshire Council will be setting their precept once the funding block from central government is confirmed. It seems as

though there will be a funding gap and consequently tough decisions will need to be made on spending.

The next full council meeting is on the 13<sup>th</sup> February.

At the last Area Board Meeting the Sustainability Area Group attended and flagged several areas of importance; the increased use of single use plastics, the increasing opportunity for biodiversity, the opportunities for local communities to get involved and for eco-friendly strategies to be implemented locally. An example given of a local strategy was for polluters to pay the cost of the supply chain of recycling.

Councillor Reay noted that there had been a previous complaint by a local resident about anti-social and aggressive behaviour in the woods. There have been no recent incidents. The MOD now have additional police and the power of arrest. They are active and have already made some arrests. The MOD will come out to an incident if they are available. It is quieter since height of covid lock down.

### **364/21 FINANCE**

#### **364/21.1 BANK BALANCES**

Treasurers Account £ 5202.73

Business Bank Instant £ 9005.14

Please note that this balance does not include the agreed donations of £250, The councillor training fee of £30, the room hire fee of £200 and the clerk's salary for November.

Additionally, the following costs have been agreed; bench £500, notice board £50, village white gates £300.

The bank balances were noted.

#### **364/21.2 UPDATED CASH BOOK**

The cashbook was noted.

### **365/21 CLERK TIMESHEET FOR NOVEMBER**

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's timesheet for November for £198.29.

### **366/21 ANNUAL BUDGET REVIEW**

Councillors reviewed the annual budget and the proposed budget for 2022/23 and **UNANIMOUSLY RESOLVED** to approve the revised budget.

### **367/21 PARISH PRECEPT SETTING**

In regards to the budget the Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to set the precept at £6849 and the chairperson signed the precept request form.

### **368/21          ROSPA INSPECTION REPORT**

Councillors considered the report resulting from the inspection by ROSPA and the actions were agreed;

Councillor Durham to look at how many fence rails need replacing.

The fencing, bins, gate and a couple of play items could do with being updated – Clerk to speak to Andrew Jack in regards to possible funding

Councillor Morgan-Frise to research options from a survey of the play park and see if enhancements or just refurbishments are needed.

### **369/21          LITTER BINS**

Contact to be made with Highways representative in regards to options for a recycling and a household bin for the play park.

### **370/21          PARKING IN THE VILLAGE**

Members were asked to review the parking options and issues for the village. It was noted that numbers of visitors have decreased since the height of Covid-19 and lockdown. There were concerns over the upkeep of the track and how this will be funded and there is a great deal of traffic there especially in summer. The Council will write to the MOD to explore the option of a car park being created opposite the church by the current parking bay and gate.

### **371/21          PARISH MEETING DATES**

Councillors agreed the following meeting dates;

Wednesday 27<sup>th</sup> April 2022 Annual Parish Meeting

Wednesday 11<sup>th</sup> May Annual Meeting of the Council

Wednesday 22<sup>nd</sup> June

Wednesday 20<sup>th</sup> July

Wednesday 7<sup>th</sup> September

### **372/21          UPDATE ON ONGOING POINTS**

Wayleave for substation - the completion statement and request for contribution fees was sent directly to SSE by Wansbroughs.

### **373/21          PLANNING APPLICATIONS**

Application Number	Applicant	Location of Development	Description of Development
Application Ref PL/2021/10932	Mrs Christine Whatley	Tilted Lodge 5 High Street, Erlestoke, SN10 5TX	Proposed Works to Trees in a Conservation Area

Noted and supported.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

### 374/21 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
Application Ref PL/2021/07909	Cricket Ground, High Street, Erlestoke, Wiltshire, SN10 5UA	New Cricket Pavilion	Approve with Conditions

Planning application determined noted.

### 375/21 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- **Play Area**
- **Sub station**
- **Telephone kiosk** – this is live and working
- **Notice boards** – Councillor Jones is refurbishing the notice boards and is updating the information.

### 376/21 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 376/21.1 Website and Footpaths** - Mr S. Jonik
- 376/21.2 Cricket and Golf Club, Erlestoke Prison and EPC land** - Councillor Lewcock
- 376/21.3 Health and Wellbeing** - Councillor Morgan-Frise
- 376/21.4 Information Technology and the Play Area** - Councillor Durham
- 376/21.5 Flood Warden** - Mr. Bill Kemp
- 376/21.6 Police Community Support officer** – Paula Yarranton 6015

There has been a recent spate of crime within the village with cars broken into, honesty boxes taken and tools taken from a garage. There was also an incident that the police attended on the High Street.

- 376/21.7 MOD and Erlestoke Woods** – Councillor Jones
- 376/21.8 Defibrillator** – Mike Donnachie

The next meeting will be held on Wednesday 27<sup>th</sup> January 2022.  
Meeting finished at 20:26.