

**ERLESTOKE PARISH COUNCIL**

**Draft minutes of the Parish Council Meeting held on**

**Wednesday 26<sup>th</sup> January 2022**

**Present:** Councillor K Lewcock (Chairperson)  
Councillor L Jones  
Councillor C West  
Councillor J B R Durham

**In Attendance:** Mrs Polly Doyle – Parish Clerk

**Public Participation** – To receive questions from members of the public.

No public present.

**377/22 APOLOGIES**

Apologises received from Councillor Morgan-Frise.

**378/22 DECLARATIONS OF INTEREST**

No declarations of interest raised.

**379/22 MINUTES**

The minutes of the Parish Council Meeting held on Wednesday 15<sup>th</sup> December 2021, having previously been circulated, were confirmed by the Chairperson, Councillor Jones as a correct record.

**380/22 VOTE FOR CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Lewcock as the new Chairperson.

**381/22 VOTE FOR VICE CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor Morgan-Frise as the new Vice Chairperson.

**382/22 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL**

Councillor Reay was unable to attend the meeting.

**383/22 FINANCE**

### **383/22.1      BANK BALANCES**

Treasurers Account                    £ 4513.12

Business Bank Instant                £ 9005.14

Please note that this balance does not include the agreed donation of the room hire fee of £200 and the clerk's salary for January.

Please note that the following costs have been agreed; bench £500, notice board £50, village white gates £300.

The bank balances were noted.

### **383/22.2      UPDATED CASH BOOK**

The cashbook was noted.

### **384/21            CLERK TIMESHEET FOR DECEMBER**

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's timesheet for December for £198.29.

### **385/22            MILES AND FRANCIS INVOICE**

Councillors reviewed the invoice for £395 for grass cutting for six months by Miles and Francis and **UNANIMOUSLY RESOLVED** to approve the payment. This will be their last payment as they are retiring.

### **386/22            WHITE HORSE SUSTAINABILITY GROUP**

The consideration of the memorandum of understanding for the sustainability group was postponed.

### **387/22            READOPTION OF PARISH COUNCIL POLICIES**

Members reviewed the policies and **UNANIMOUSLY RESOLVED** to adopt the following policies held by the parish council;

**387/22.1** Code of Conduct

**387/22.2** The Standing Orders

**387/22.3** Financial Regulations

### **388/22            TRAFFIC SURVEY**

Clerk to speak to Councillor Reay for an update on traffic calming measures. The white gates position to be assessed. Community Speed watch is another option to be explored.

### **389/22            THE GEORGE AND DRAGON**

Councillors considered the planning applications submitted by The Chaffinch Pub Company Ltd. It was noted that the boundaries are incorrect. It was also noted that the number of car parking spaces have decreased and the potential issues this may cause. Lastly it was noted that The Chaffinch Pub Company were invited to speak at the Annual Parish Meeting and the meeting was not a consultation. Consequently, it was agreed that Erlestoke Parish Council would submit a comment to Wiltshire Council Planning department stating that whilst they supported the re-opening of the pub there were concerns over the noted elements above.

**390/22 ERLESTOKE PARISH WEBSITE**

It was agreed that the website needs to be reviewed and updated regularly. Stan Jonik is happy to provide some training. Clerk to speak to Councillor Durham to review and make a plan for the website.

**391/22 NOTICE BOARDS**

Weather has prevented further refurbishment of the notice boards so yet to be finished.

**392/22 PLAYPARK GRANT APPLICATION**

The deadline for the grant application is the 18<sup>th</sup> February. The clerk and Councillor Morgan-Frise to complete.

**393/22 PLATINUM JUBILEE CELEBRATIONS**

Councillors discussed the options to mark the Jubilee weekend. Awareness to be raised within the village and find out who would be willing to be involved with the organisations.

**394/22 UPDATE ON ONGOING POINTS**

Clerk to follow up with Wansbroughs in regards to the wayleave payment for the substation.  
**Litter pick to be held on Sunday 3<sup>rd</sup> April.**

**395/22 PLANNING APPLICATIONS**

Application Number	Applicant	Location of Development	Description of Development
PL/2021/11595	The Chaffinch Pub Company Ltd	The George & Dragon, 11 High Street, Erlestoke, SN10 5TX	To erect illuminated fascia signage to public house, and illuminated free standing sign for public house.
PL/2021/11594	The Chaffinch Pub Company Ltd	The George & Dragon, 11 High Street, Erlestoke, SN10 5TX	Creation of a fenced pub garden with natural materials; and erection of new signage & lighting for the public house, and installation of roof vents & extraction for the new commercial kitchen

PL/2021/11367	The Chaffinch Pub Company Ltd	The George & Dragon, 11 High Street, Erlestoke, SN10 5TX	Erection of new signage and lighting to the public house, and installation of roof vents & extraction for the new commercial kitchen
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Noted, Erlestoke Parish Council to comment on planning applications.

**Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application.** It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

### **396/22 PLANNING APPLICATIONS DETERMINED**

Application Number	Location of Development	Description of Development	Decision
PL/2021/10718	South Farm, Erlestoke, Devizes, SN10 5UG	New agricultural storage/livestock barn and new shed including all other associated works and change of use from Equestrian to Equestrian/Agricultural.	Approve with Conditions

Planning application determined noted.

**397/22 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.**

- Play Area
- Sub station
- Telephone kiosk
- Notice boards

### **398/22 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES**

**398/22.1 Website and Footpaths - Mr S. Jonik**

Councillor Durham left at 8.35pm

**398/22.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock**

**398/22.3 Health and Wellbeing - Councillor Morgan-Frise**

**398/22.4 Information Technology and the Play Area - Councillor Durham**

**398/22.5 Flood Warden - Mr. Bill Kemp**

**398/22.6 Police Community Support officer – Paula Yarranton 6015**

**398/22.7 MOD and Erlestoke Woods – Councillor Jones**

**398/22.8 Defibrillator – Mike Donnachie**

**The next meeting will be held on Wednesday 9<sup>th</sup> March 2022.  
Meeting finished at 8.40pm**