

ERLESTOKE PARISH COUNCIL

Draft minutes of the Parish Council Meeting held on

Wednesday 9th March 2022

Present: Councillor K Lewcock (Chairperson)
Councillor C West
Councillor J B R Durham

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – To receive questions from members of the public.

Two members of public attended. They expressed their concern over the increase in parked cars and traffic on the High Street since the George and Dragon pub has opened as it endangered both pedestrians and cars. The level of noise has increased and cars have been seen to drive up on the pavement. The members of public were interested to know if the owner has engaged with the Parish Council and what the suggested parking alternatives are. They were frustrated that the proper planning processes have not been followed.

The members of public stated that they welcomed the opening of the pub, but felt the parking issues needed to be addressed.

Councillor Durham joined the meeting at 7.20pm.

399/22 APOLOGIES

Apologies received from Councillor Morgan-Frise and Councillor Jones.

400/22 DECLARATIONS OF INTEREST

No declarations of interest raised.

401/22 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 26th January 2022, having previously been circulated, were confirmed by the Chairperson, Councillor Lewcock as a correct record.

402/22 VOTE FOR CHAIRPERSON

Councillor Lewcock stayed as the Chairperson.

403/22 VOTE FOR VICE CHAIRPERSON

Councillor Morgan-Frise stayed as the Vice Chairperson.

404/22 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay informed the council that Hills are taking industrial action. The impact has been greater than hoped for and they have made the decision to suspend recycling provision for two weeks to prioritise the black bins.

On Monday evening the Devizes Area Board met. Erlestoke Parish Council were successful in receiving a grant for a playpark item and a bin for the playpark.

Traffic calming measures were discussed including white gates being positioned at both key entrances to the village and the potential to request funding for these.

405/22 FINANCE

405/22.1 BANK BALANCES

Treasurers Account £ 3,913.31

Business Bank Instant £ 9,005.14

Please note that this balance does not include the agreed donation of the room hire fee of £200 and the clerk's salary for February.

Please note that the following costs have been agreed; bench £500, notice board £50, village white gates £300.

The bank balances were noted.

405/22.2 UPDATED CASH BOOK

The cashbook was noted.

406/22 REVIEW EFFECTIVENESS OF FINANCIAL INTERNAL CONTROLS

Councillors considered the financial internal controls in place and felt them to be effective.

407/22 CLERK TIMESHEET FOR JANUARY AND FEBRUARY 2022

The Council reviewed the request and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's timesheet for January and February both for £198.29.

408/22 ZEN DOMAIN NAME ANNUAL PAYMENT

Members acknowledged the annual payment of £12.49 to Zen Internet for the domain name.

409/22 READOPTION OF PARISH COUNCIL POLICIES

Members reviewed the policies and it was proposed, seconded and **UNANIMOUSLY RESOLVED** to adopt the following policies held by the parish council;

409/22.1 Risk Register

409/22.2 Asset Register

410/22 REVIEW INTERNAL AUDIT REPORT

Councillors considered and agreed with the internal audit report recommended actions.

411/22 WHITE HORSE SUSTAINABILITY GROUP

The memorandum of understanding for the sustainability group was proposed, seconded and **UNANIMOUSLY RESOLVED** that Erlestoke Parish Council agreed with this.

412/22 PARKING IN THE VILLAGE

Councillors discussed the parking situation in the village in relation to the newly opened George and Dragon and what the alternative options were. The Chairperson will email the pub owner to invite them to join a Parish Council meeting to present alternative parking solutions.

413/22 GRASSCUTTING CONTRACT

Councillors discussed the content of the new grass cutting contract. This is to be finalised before sending out to tender.

414/22 ERLESTOKE PARISH WEBSITE

Councillors agreed to the plan for updating the Parish website. Councillor Durham will receive training to help manage the website. Once updated the content will be regularly reviewed.

415/22 NOTICE BOARDS

The Councillors discussed and agreed the plan by Councillor Jones to update the notice boards content.

416/22 PLATINUM JUBILEE CELEBRATIONS

Ideas for marking the Jubilee celebrations were discussed and will be researched. Continue to find out who would be willing to be involved.

417/22 UPDATE ON ONGOING POINTS

No updates.

418/22 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
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PL/2022/01660		52 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5UA	1 - Conifer tree - fell 2 - Yew tree - crown raise
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Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

419/22 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision

420/22 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area
- Sub station
- Telephone kiosk
- Notice boards

421/22 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 421/22.1 Website and Footpaths - Mr S. Jonik
- 421/22.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock
- 421/22.3 Health and Wellbeing - Councillor Morgan-Frise
- 421/22.4 Information Technology and the Play Area - Councillor Durham
- 421/22.5 Flood Warden - VACANT
- 421/22.6 Police Community Support officer – Paula Yarranton 6015
- 421/22.7 MOD and Erlestoke Woods – Councillor Jones
- 421/22.8 Defibrillator – Mike Donnachie

The next meeting will be held on Wednesday 27th April 2022.

Meeting finished at 8.50pm