

Draft minutes of the
MEETING OF ERLESTOKE PARISH COUNCIL
Wednesday 8th June 2022

Present: Councillor L Jones (Chairperson)
Councillor K Lewcock
Councillor C West
Councillor A Rogers

In Attendance: Mrs Polly Doyle – Parish Clerk

Public Participation – To receive questions from members of the public.

No members of the public attended.

450/22 APOLOGIES

Apologises received from Councillor Morgan-Frise and Councillor Durham.

451/22 DECLARATIONS OF INTEREST

No declarations of interest.

452/22 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 27th April and the Extraordinary Meeting on Wednesday 11th May 2022, having previously been circulated, were confirmed by the Chairperson, Councillor Lewcock, as a correct record.

453/22 VOTE FOR CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor West as the new Chairperson.

454/22 VOTE FOR VICE CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** for Councillor Rogers to remain as Vice Chairperson. Councillor Rogers will remain as Vice Chairperson for six months.

455/22 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Reay was not present at the meeting.

456/22 FINANCE

456/22.1 BANK BALANCES

The bank balances were noted.

456/22.2 UPDATED CASH BOOK

The cashbook was noted.

457/22 GRASS MAINTENANCE INVOICE PAYMENT

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the payment of the invoice from Mark Goddard and Sons Ltd for the grass maintenance for the first quarter and the additional first cut at £504.

458/22 SLCC ANNUAL MEMBERSHIP PAYMENT

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the payment of the annual subscription fee of the SLCC annual membership for £80.

459/22 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2021-22

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the new rates of pay for the clerk as set out by the Local Government Services to be backdated to the 1st April 2021.

460/22 CLERK TIMESHEET FOR APRIL AND MAY 2022

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to agree the clerk's timesheets for April and May and agree the overtime hours of 8 hours for April and 8.5 hours for May.

461/22 CLERK SALARY INCREMENT INCREASE DUE TO CiLCA

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to agree the salary increment award to Point 8 in light of the clerk passing the CiLCA.

462/22 AGAR 2021-22 APPROVAL

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to agree **455/22.1** to **455/22.4**.

463/22 DATES OF PUBLIC ACCESSIBILITY TO THE PARISH ACCOUNTS

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the proposed dates of public accessibility – Friday 1st July 2022 to Thursday 11th August 2022.

464/22 MAINTENANCE

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the works are undertaken by a contractor. To confirm that materials are included in the quotes.

465/22 WORKING GROUP FOR 'PARKING AND ROAD SAFETY IN THE VILLAGE'

Framework in draft and to be confirmed at the next meeting.

466/22 WASTE REMOVAL CONTRACTOR AND INSTALLATION OF NEW BIN

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the purchase of the new bin for the play park with the grant money awarded.

467/22 CLERK APPRAISAL

It was agreed that an appraisal would be held with Councillor Lewcock and Councillor Morgan-Frise.

468/22 CLERK HOLIDAY

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the clerk's proposed holiday dates of 25th July to 14th August at 12 hours total.

469/22 CONTRACTOR ADVERTISING

Contract holder advertising was discussed by the Council and more information is required before a decision can be made.

470/22 UPDATE ON ONGOING POINTS

It was requested that the possibility of the telephone box being painted was looked in to.

471/22 PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development
PL/2022/00008	15 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5TZ	Replacement of existing Victorian style wooden conservatory with a uPVC conservatory of the same style, retaining the same size and roof pitch and utilising the existing dwarf wall	Withdrawn by applicant.
PL/2022/03286	High Street, Erlestoke, SN10 5TZ	T1 Lawson Cypress on rear corner of garage. Fell. T2 Sycamore to the left of garage crown lift to approx 3 metres. T3 Dead Juniper fell. T4	No objections.

		Western Red Cedar and dead stem on the right hand boundary situated to the rear of the Persian Ironwood, fell.	
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All noted and agreed by the Councillors.

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

472/22 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area
- Sub station
- Telephone kiosk

473/22 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 473/22.1 Footpaths - Mr S. Jonik**
- 473/22.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock**
- 473/22.3 Health and Well-being - Councillor Morgan-Frise**
- 473/22.4 Information Technology and the Play Area - Councillor Durham**
- 473/22.5 Flood Warden – Vacant position**
- 473/22.6 Police Community Support officer – Paula Yarranton 6015**
- 473/22.7 MOD and Erlestoke Woods – Councillor Jones**
- 473/22.8 Defibrillator – Mike Donnachie**
- 473/22.9 Website – Mr S Jonik, Clerk Polly Doyle and Councillor James Durham**

Meeting finished at 20:25