

ERLESTOKE PARISH COUNCIL

Parish Clerk

Mrs Polly Doyle
1 Pagnell Lane
Littleton Panell
Wiltshire
SN10 4EW

Chairperson

Councillor L Jones

To: Councillor L Jones (Chairperson)
Councillor A Rogers (Vice Chairperson)
Councillor C West
Councillor K Lewcock
Councillor J B R Durham
Councillor J J R Hunt-Davis
Councillor F Morgan-Frise

16th November 2022

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the **meeting of Erlestoke Parish Council**. The meeting will be held **in the Parish Church on Wednesday 23rd November 2022 at 7.00pm**. (LGA 1972 sch.12 para 10(2)(a)).

A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend the meeting. In accordance with the Parish Council's Standing Order No. 60. Please note that due to the lack of signal in the venue, Erlestoke Parish Council are unable to offer the meeting to be accessible online.

Yours sincerely

Polly Doyle
Parish Clerk

MEETING OF ERLESTOKE PARISH COUNCIL

Wednesday 23rd November 2022

Public Participation – To receive questions from members of the public.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. MINUTES

To confirm as a correct record the minutes of the Parish Council Meeting held on Wednesday 12th October 2022.

4. ELECTION OF CHAIRPERSON

Councillors are asked to vote for a new Chairperson.

5. REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and / or the Area Board.

6. FINANCE

6.1 BANK BALANCES

Treasurers Account	£ 7,297.00
Business Bank Instant	£ 9,005.14

6.2 UPDATED CASH BOOK

For noting, circulated with agenda.

7. NEW NALC PAYSACLE FOR CLERKS

The Council are requested to agree the new pay scale for the clerk. Currently Point 8 and increased by £1 an hour. NALC advise backdating until the 1st April 2022. The clerk has worked for 142 hours since 1st April to the end of October 2022.

8. CLERK TIMESHEETS FOR OCTOBER 2022

Members are requested to note the clerk's timesheets for October. Please note the new NALC advised pay scale has been used in the calculations.

9. GRASS CUTTING INVOICE

The Council are requested to agree the payment of the invoice from Mark Goddard and Sons Landscaping for £504 including VAT and due on the 8th December.

10. BUDGET REVIEW AND PRECEPT SETTING

The Council are asked to consider the budget for the year in the light of the setting of the precept for January 2023.

11. PLAYGROUND REVIEW OF REPAIRS

Councillors are asked to discuss the results of the playground inspection in relation to the recent ROSPA inspection report.

12. THE SECRET GARDEN MAINTENANCE

The Council are asked to consider the maintenance work needed in The Secret Garden and the issue of securing the new picnic benches.

13. FLOODING ISSUES IN ERLESTOKE

The Council are requested to consider the issues of flooding in the village, in particular the Secret Garden track, drain blockage and flooding under the bridge on Lower Road.

14. WORKING GROUP FOR 'PARKING AND ROAD SAFETY IN THE VILLAGE'

Councillors are asked to agree the framework for the proposed working group.

15. UPDATE ON ONGOING POINTS

The clerk will update any previous points raised that are ongoing.

16. PLANNING APPLICATIONS

Application Number	Applicant	Location of Development	Description of Development

Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a 'works to tree' application. It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

17. PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
PL/2022/06884	THE GABLES, 58 HIGH STREET, ERLESTOKE, DEVIZES, SN10 5UA	2 x Silver Birch trees - fell	No Objection

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

18. EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

- Play Area
- Sub station
- Telephone kiosk

19. TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

- 19.1 Footpaths - Mr S. Jonik
- 19.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock
- 19.3 Health and Well-being - Councillor Morgan-Frise
- 19.4 Information Technology and the Play Area including a playground inspection - Councillor Durham
- 19.5 Flood Warden – Vacant position
- 19.6 Police Community Support officer – Paula Yarranton 6015
- 19.7 MOD and Erlestoke Woods – Councillor Jones
- 19.8 Defibrillator – Mike Donnachie
- 19.9 Website – Mr S Jonik, Clerk Polly Doyle and Councillor James Durham

The next meeting date is on Wednesday 11th January 2023

Draft minutes of the
MEETING OF ERLESTOKE PARISH COUNCIL
Wednesday 12th October 2022

Present: Councillor L Jones (Chairperson)
Councillor K Lewcock
Councillor C West

In Attendance: Mrs Polly Doyle – Parish Clerk
Member of the public

Public Participation – To receive questions from members of the public.

A member of the public attended the meeting to express their concern about the drainage system on the High Street and the potential risk of flooding to their and neighbours' houses. Different aspects that would contribute to this issue were discussed. See Point 527/22 for resolved decisions.

518/22 APOLOGIES

Apologises received from Councillor Durham, Councillor Rogers and Councillor Morgan-Frise.

519/22 DECLARATIONS OF INTEREST

No declarations of interest.

520/22 MINUTES

The minutes of the Parish Council Meeting held on Wednesday 7th September were confirmed by the Chairperson, Councillor Jones, as a correct record.

521/22 VOTE FOR CHAIRPERSON

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor K Lewcock as the new Chairperson.

522/22 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL

Councillor Tamara Reay was unable to attend the meeting, but sent the following report.

Wiltshire Council Supports Residents with Cost of Living

Last week Wiltshire Council's Cabinet meeting heard a comprehensive update on the steps that the Council is taking to support people across Wiltshire with cost-of-living issues over the next few months. Assistance has already been provided to residents through schemes such as the Household Support Fund (£2.7m to vulnerable households), the Energy Rebate to residents in Council Tax bands

A-D and the School Holidays Activity and Food programme. The Council is focused on supporting residents, businesses (including schools) and Wiltshire Council staff. Area Boards are being asked to work with their communities to ensure that local support is in place for the most vulnerable, including food banks. Meanwhile the Wiltshire Wellbeing Hub will support residents with financial wellbeing concerns. The 09:30hrs restriction on concessionary fare bus passes has been lifted, so that they can be used at any time, thus supporting the elderly and vulnerable to access essential services, and Warm and Safe Wiltshire will continue to offer free and impartial energy advice to reduce fuel poverty.

New Strategy for Helping People with Mental Disabilities Enjoy Fulfilled Lives

Cllr Jane Davies, Cabinet Member for Adult Social Care, SEND and Transition and Inclusion, presented the Wiltshire Independent Living Strategy which maximises the independence, choice and control for people with a mental health condition, learning disability and/or autism spectrum condition by providing the right accommodation and support in the right place at the right time. The strategy will reduce dependence on residential care and ensure that people are supported to live independently, with their own tenancy wherever this is possible. This means developing new supported accommodation and providing innovative, flexible care to enable people to live in the community.

£1.2m Extra Funding to Tackle Substance Misuse

Wiltshire Council has secured additional funding from the Home Office to tackle illicit drug use, including enforcement, diversion, and treatment and recovery. This funding is in addition to the core substance misuse services already delivered in Wiltshire. The additional £1.2m will ensure enhanced focus on improved outcomes across both young people and adults substance misuse services - with a particular focus on the transition period to adulthood and criminal justice.

Wiltshire Council commits to more Parish Stewards for Local Highways and Footpaths Maintenance

£700,000 additional funding will ensure that there are more Parish Stewards in the county over the next three years. This is in addition to the £2m funding package previously agreed for extra white lining, fly tipping enforcement and flood prevention.

Currently there are 18 Parish Stewards, one for each community area, and they focus on delivering on the highways priorities of their local town or parish council. This includes jobs such as fixing minor road defects and filling potholes, to trimming bushes and hedges. The new two-person support team will be able to build on the success of the Parish Stewards, improving safety and the visual impact of local highways, and providing a better service for local communities.

523/22 FINANCE

523/22.1 BANK BALANCES

The bank balances were noted.

523/22.2 UPDATED CASH BOOK

The cashbook was noted.

524/22 CLERK TIMESHEETS FOR SEPTEMBER 2022

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to agree the clerk's September timesheets and overtime for September.

525/22 LAND REGISTRATION

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to agree to the solicitor at Wansbroughs registering Erlestoke Parish Council as the owners of the strip of land the substation is situated on at the cost of around £300. It was also agreed that the payment should be taken from the premium payment.

526/22 TRACK REPAIR CONTRIBUTION

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to contribute £250 without prejudice to the work The Cricket Club have completed on the track running up to their grounds and The Secret Garden.

527/22 FLOODING RISK ON THE HIGH STREET

Clerk to report an impacted area of gravel on the High Street to Highways for clearing and request the storm drains are cleared of gravel.

528/22 ROSPA PLAYGROUND SAFETY INSPECTIONS

The councillors are to go through the report at the playground and to make a plan for repairs. The clerk is to resource recommendations for manual assistance.

529/22 ROSPA INSPECTION INVOICE

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to make the payment of ROSPA's annual playground inspection at a cost of £96.60 Including VAT.

530/22 PLAYGROUND ITEM TO PURCHASE AND INSTALL

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to accept the quotation from Lappset as the first choice for the new playground item of a mini basket swing and should there be any issues Sutcliffe to be second choice.

531/22 WORKING GROUP FOR 'PARKING AND ROAD SAFETY IN THE VILLAGE'

Item postponed to next meeting.

532/22 UPDATE ON ONGOING POINTS

No updates to share.

533/22 PLANNING APPLICATIONS

No planning applications to consider.

534/22 PLANNING APPLICATIONS DETERMINED

No planning applications determined to note.

535/22 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.

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- Sub station
- Telephone kiosk

536/22 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES

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- 536/22.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock**
- 536/22.3 Health and Well-being - Councillor Morgan-Frise**
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- 536/22.8 Defibrillator – Mike Donnachie**
- 536/22.9 Website – Mr S Jonik, Clerk Polly Doyle and Councillor James Durham**

The next meeting date is on Wednesday 23rd November 2022

Meeting finished at 20.20