

Draft minutes of the  
MEETING OF ERLESTOKE PARISH COUNCIL  
Wednesday 29<sup>th</sup> March 2023

**Present:** Councillor J Durham (Chairperson)  
Councillor A Rogers (Vice Chairperson)  
Councillor K Lewcock  
Councillor F Morgan-Frise  
Councillor C West

**In Attendance:** Mrs Polly Doyle – Parish Clerk

**Public Participation** – To receive questions from members of the public.

No members of public present.

**599/23 APOLOGIES**

No apologies received.

**600/23 DECLARATIONS OF INTEREST**

Councillor C West declared that they are on the Erlestoke Church Council.

**601/23 MINUTES**

The minutes of the Parish Council Meeting held on Wednesday 22<sup>nd</sup> February 2023 were confirmed by the Chairperson, Councillor K Lewcock, as a correct record.

**602/23 VOTE FOR CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor C West as the new Chairperson.

**603/23 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL**

- Wiltshire Council retendered its highways contract and this starts on 1<sup>st</sup> April with Milestone and should be a more efficient partnership. Parish stewards will be able to go across to the new contractor. There are now social conditions to the contract as well. This contract will not include Streetscene.
- White gates can be funded or part funded through LHFIG, although there is very little budget available. Recommended to undertake this project ourselves.
- The £2 bus fare scheme has been extended.

**604/23 FINANCE**

**604/23.1 BANK BALANCES**

The bank balances were noted.

**604/23.2 UPDATED CASH BOOK**

The cashbook was noted.

**605/23 CLERK TIMESHEETS FOR FEBRUARY 2023**

Members noted the clerk's timesheets for February.

**606/23 RECEIPTS FOR SUNDRY ITEMS**

The refunding of the three sundry items to the clerk was unanimously agreed.

**607/23 CLERK HOLIDAY**

The clerk's holiday in March was unanimously agreed.

**608/23 RESERVE LEVELS**

Councillors unanimously agreed the reserve levels held by EPC in the accounts.

**609/23 AUDIT REPORT**

Councillors reviewed and agreed the action points mentioned in last year's audit.

**610/23 ASSET REGISTER**

Councillors unanimously agreed to readopt the updated Asset Register. The new birds nest swing has been added.

**611/23 COUNCILLOR CO-OPTION**

Erlestoke Parish Council have been notified by the Elections Team that they are allowed to select a new councillor by co-option to fill the casual vacancy. New recruits to be encouraged to apply.

**612/23 CORONATION MUGS FOR ERLESTOKE CHILDREN**

Councillors agreed to a £200 budget for coronation mugs to be gifted to the children living in Erlestoke. There was one abstention.

## **613/23 PARISH MEETING DATES**

Councillors unanimously agreed the following dates of the upcoming Annual Parish Council Meeting and the Annual Parish Meeting.

10<sup>th</sup> May - Annual Parish Council meeting

28<sup>th</sup> June - Annual Parish meeting

## **614/23 NEW PLAYGROUND ITEM AND PLAYGROUND MAINTENANCE**

Councillors unanimously agreed for maintenance work to be undertaken on the playground as well as the number of hours and cost. The Council also unanimously agreed to the purchase of two specified baby seat swings as per the recommendation by the ROSPA report.

## **615/23 UPDATE ON ONGOING POINTS**

No ongoing points at this time.

## **616/23 PLANNING APPLICATIONS**

Planning applications noted.

## **617/223 PLANNING APPLICATIONS DETERMINED**

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

No planning applications to note.

**618/23 EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.**

- Play Area
- Sub station
- Telephone kiosk

No new information

## **619/23 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES**

**619/23.1 Footpaths - Mr S. Jonik**

**619/23.2 Cricket and Golf Club, Erlestoke Prison and EPC land - Councillor Lewcock**

**619/23.3 Health and Well-being - Councillor Morgan-Frise**

**619/23.4 Information Technology and the Play Area - Councillor Durham**

**619/23.5 Flood Warden – Vacant position**

Drains need to be reported for clearing.

**619/23.6**      **Police Community Support officer** – Paula Yarranton 6015  
**619/23.7**      **MOD and Erlestoke Woods** – Councillor Rogers  
**619/23.8**      **Defibrillator** – Mike Donnachie  
**619/23.9**      **Website** – Mr S Jonik, Clerk Polly Doyle and Councillor James Durham

No new information.

The next meeting date is on Wednesday 10<sup>th</sup> May 2023.

Meeting finished 8.20pm.