

Draft minutes of the  
ANNUAL MEETING OF ERLESTOKE PARISH COUNCIL  
Wednesday 14<sup>th</sup> June 2023

**Present:** Councillor K Lewcock (Chairperson)  
Councillor A Rogers (Vice Chairperson)  
Councillor J Durham  
Councillor C West

**In Attendance:** Mrs Polly Doyle – Parish Clerk

**Public Participation** – To receive questions from members of the public.

No members of public present.

**643/23 APOLOGIES**

Councillor F Morgan-Frise sent their apologies.

**644/23 DECLARATIONS OF INTEREST**

No declarations of interest.

**645/23 MINUTES**

The minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> May 2023 were confirmed by the Chairperson, Councillor J Durham, as a correct record.

**646/23 VOTE FOR CHAIRPERSON**

It was proposed, seconded and **UNANIMOUSLY RESOLVED** to approve the voting in of Councillor J Durham as the new Chairperson.

**647/23 REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL**

Councillor Reay highlighted that there will be water works starting in Devizes in August. Details to be confirmed.

The next tranche of the scheme of ‘Solar together’ is being phased in and members of the public can receive a no obligation quote.

The council recycling service has been updated to enable electricals to be recycled at the curbside now.

Councillor Reay flagged that the Devizes Area Board also hold their meetings on a Monday so this would occasionally clash with Erlestoke’s meeting when they move to a Monday in September. There will also be a pot hole webinar being held so that the strategy for their management can be shared.

**648/23 FINANCE**

**648/23.1 BANK BALANCES**

The bank balances were noted.

**648/23.2 UPDATED CASH BOOK**

The cashbook was noted.

**649/23 GODDARD AND SONS LTD INVOICE**

Councillors unanimously approved the invoice from Goddard and Sons Ltd for grass cutting for £576 including VAT.

**650/23 CLERK TIMESHEETS**

Councillors noted the clerk's timesheet for May.

**651/23 WIFI IN THE CHURCH**

The Church has requested that the EPC pay for the WIFI in light of the Church being a community asset. There would be a set up cost and a running cost of around £250 a year. WIFI in the Church would benefit any event with sales as paypal could be used and would also facilitate running films. Both of these would be advantageous in encouraging the use of the Church.

Simon West will get three quotes and be responsible for the setting up and running of the WIFI. The invoice would be in the name of the parish council.

**652/23 WELCOME WHITE GATES**

This item was postponed.

**653/23 CAR PARK UPKEEP**

Council considered maintenance for the car park and agreed that the condition was current good, but that this should be reviewed on an annual basis. To review adding a sign that states 'owners park at their own risk'.

**654/23 SWAST DEFIBRILLATOR SCHEME**

This item was discussed and it was agreed to consider with a review of the budget at the end of the financial year – the current scheme is due to finish in April 2024. In the meantime EPC will canvas local support and request to see the contract. The cost is preferred from the outset, but SWAST will consider breaking down the payment.

**655/23 MEETING DATES**

It was agreed that the meeting day would be changed from Wednesday to Monday and that this would be put in place for new meetings in September. It was also agreed that meetings would be bi-monthly.

**656/23          LAPTOP**

Councillor Durham to research a replacement laptop within the cost of £500 to 700 including considering a refurbished one.

**657/23          REIMBURSEMENT**

Councillors unanimously agreed to the reimbursements to Councillor Lewcock for a ground anchor and security sets.

**658/23          MAINTENANCE PAYMENT APPROVAL**

Councillors agreed to the payment to Laurie Bennett for the playground maintenance undertaken; 5 hours @ £20 per hour to a total of £100.

**659/23          UPDATE ON ONGOING POINTS**

The clerk shared that there was a new steward system in place where there was a named steward to each parish. Adam Blatt is associated with Erlestoke and has agreed to look at the covered sign.

**660/23          PLANNING APPLICATIONS**

No planning applications to note.

**661/23          PLANNING APPLICATIONS DETERMINED**

Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.

No planning applications to note.

**662/23          EXCHANGE OF INFORMATION AND ON-GOING MATTERS – Please note no decisions can be made on any items discussed under this agenda item.**

- Play Area
- Sub station
- Telephone kiosk

No new information

**663/23 TO RECEIVE REPORTS FROM EPC REPRESENTATIVES**

- 663/23.1 **Footpaths** - Mr S. Jonik
- 663/23.2 **Cricket and Golf Club, Erlestoke Prison and EPC land** - Councillor Lewcock
- 663/23.3 **Health and Well-being** - Councillor Morgan-Frise
- 663/23.4 **Information Technology and the Play Area** - Councillor Durham

Play area inspected by Laurie Bennett whilst also undertaking maintenance.

- 663/23.5 **Flood Warden** – Vacant position
- 663/23.6 **Police Community Support officer** – Paula Yarranton 6015
- 663/23.7 **MOD and Erlestoke Woods** – Councillor Rogers
- 663/23.8 **Defibrillator** – Mike Donnachie
- 663/23.9 **Website** – Mr S Jonik, Clerk Polly Doyle and Councillor James Durham

No new information.

**The next meeting date is the Annual Parish Meeting is on Wednesday 12<sup>th</sup> July 2023  
And the next regular Parish Council Meeting is Wednesday 19<sup>th</sup> July 2023.**

**Meeting finished at 20:05**