**ERLESTOKE PARISH COUNCIL 18.12.2024, 7pm**

**Parish Clerk**

Mrs Louise Brebner

**Present – Cllr F Morgan – Frise, Cllr A Rogers, Cllr C West, Cllr J Durham, Cllr K Lewcock**

**Public Participation** – To receive questions from members of the public.

1 member of public in attendance, nil questions.

1. **APOLOGIES -** To receive apologies for absence.

Cllr J J R Hunt Davies

1. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council’s Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council’s Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests. - Nil

1. **MINUTES**

To confirm as a correct record the minutes of the Parish Council Meeting held on 31/10/2023 – signed by Cllr West

1. **ELECTION OF CHAIRPERSON -** Councillors are asked to vote for a new Chairperson.

* **Cllr Andy Rogers was voted as Chair (Cllr A Rogers and council agree to him being Chair for 12 months)**

1. **REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL**

To report on any matters affecting Erlestoke which have been discussed at Wiltshire Council Meetings and / or the Area Board.

* Advance notice of Wiltshire Council fund for improving energy efficiency. It is a package of funding targeted at homes with an EPC less than D with the objective to bring them up to C or above. Eligibility is houses of £31000 or less income or a landlord with up to 4 properties. Wiltshire Council have received funding for this from the Government for domestic homes loft insulation/solar/air source heat pumps etc. There is a challenge in identifying the correct households. Councillors agree to cover this in the newsletter and will review.
* Wiltshire Council Childrens services received outstanding from Ofsted recently
* Police and crime commissioner survey – email sent to councillors
* Appointment with Highways in January, Cllr Reay hopes to attend
* Next Devizes board 26th February – highways matters focus area on highways and will be attended by highways and highways officers.
* Cllr Reay will also follow up re enforcement in the park

1. **FINANCE**

**BANK BALANCES (12.12.2023)**

* 1. Treasurers Account £ 2149.04
  2. Business Bank Instant £ 10,739.23
* Budget
  + Defibrillator – Louise Brebner will send round quotes
  + Louise Brebner and Cllr K Lewcock will put together and send around the budget
  + Precept question – ongoing, for deciding before the 18th Jan 2024

1. **UPDATED CASH BOOK -** For noting, circulated with agenda.
2. **INVOICE TO CLLR J DURHAM –** signed
3. **INVOICE TO MR L BENNET –** signed
4. **INVOICE FOR PC WORLD MICROSOFT 365 –** signed
5. **GODDARD AND SONS LTD INVOICE –** signed – for grass cutting
6. **NEW NALC PAYSCALE-** New PayScale agreed and back pay agreed from April 2023 to Polly Doyle
7. **CICLA UPDATE**
   1. **Policies –** ongoing work agreed on new policies, Louise Brebner will send round a list
   2. **Study time –** Noted, 200h of study time for CICLA
8. **CLERK TIMESHEETS -** Members are requested to note the clerk’s timesheets for October and November – signed
   1. Polly Doyle send in bill for phone time to HMRC councillors to agree once they have seen the bill
9. **INVOICE FROM SIMON WEST RE WIFI-** signed
10. **SWAST DEFIBRILLATOR SCHEME –** Replacement needed, ongoing
11. **LAPTOP –** Thanks from Louise Brebner for the new laptop
12. **INVOICE FROM WANSBOROUGHS IN REGARDS TO SSE LEASE –** ongoing, Cllr K Lewcock will send letter to Louise Brebner to send to Wansborough
13. **GEORGE AND DRAGON PUB –** (planning appeal dismissed)
    1. Planningappeal declined, village would still like it as a pub, currently up for sale.
    2. Keep on agenda
    3. HUB is still ongoing
14. **WHITE WELCOME GATES –** Ongoing – Cllr Caroline West, ongoing. Has spoken to Sue Ivey from Little Cheverell parish council.
15. **CHURCH WIFI –** update re sim card needs Vodaphone sim only for wifi. Councillors agree to buy this.
16. **PLAYGROUND INSPECTION –** Cllr James Durham has done 10/12/2023 everything ok, a slight wobbly tree on the fence line – Cllr West will speak to Simon to look at and bring it down.
17. **TELEPHONE KIOSK -** Ongoing
18. **OVERGROWN BUSHES OBSTRUCTING SPEED SIGNS ON LOWER ROAD AND LAND SLIPPAGE NARROWING THE ROAD –** ongoing , Steward has been made aware , signs are cleared , Parish Steward is being brilliant. Land slippage noted near the golf course, this will be mentioned at the Highways Meeting on the 11th January 2024.
19. **DRAIN CLEARING –** this work will be happening from the 18th December, Highways will email if there are any issues.
20. **HEDGE CLEARING –** Ongoing , Cllr Fiona will put flyers together.
21. **CORONATION LIVING HERITAGE FUND –** Louise Brebner has emailed the Fund, no way of applying yet. Sites discussed by councillors – the secret garden or by the playground
22. **EMERGENCY CONTACTS, WILTSHIRE COUNCIL –** Cllr A Rogers and Cllr F Morgan-Frise have agreed to go on the list.
23. **PLANNING APPLICATIONS**

**PLANNING PROPOSED**

**Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application.** It is a simple process to check and apply online:

<https://www.gov.uk/apply-work-on-protected-tree>

**PLANNING APPLICATIONS DETERMINED**

**Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.**

Erlestoke CP Application Ref PL/2023/07289 - Works to a Listed Building Address: Manor Farm, Lower Road, Erlestoke, Devizes, Wilts, SN10 5UE Proposal: Alterations to fenestrations to Farmhouse Applicant Name: Colenso Case Officer: Jocelyn Sage Decision Date: 02-11-2023 Decision: Approve with Conditions Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001C2QES> **no comment**

Application Ref PL/2023/04347 - Householder Application Address: Manor Farm, Lower Road, Erlestoke, Devizes, SN10 5UE Proposal: Alterations to fenestrations, the addition of a new driveway & for retrospective consent for works to the farmhouse & outbuilding. Applicant Name: Colenso Case Officer: Jonathan James Decision Date: 03-11-2023 Decision: Approve with Conditions Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AxxQw>

**No comment**

Application Ref PL/2023/04757 - Works to a Listed Building Address: Manor Farm, Lower Road, Erlestoke, Devizes, SN10 5UE Proposal: Alterations to fenestrations, the addition of a new driveway & for retrospective consent for works to the farmhouse & outbuilding. Applicant Name: Colenso Case Officer: Jonathan James Decision Date: 03-11-2023 Decision: Approve with Conditions Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001Ayv3g> **no comment**

**32 . TO RECEIVE REPORTS FROM EPC REPRESENTATIVES**

**a. Footpaths -** Mr S. Jonik - nil

**b. Cricket and Golf Club, Erlestoke Prison and EPC land -** Councillor K Lewcock – ongoing, cricket club do not want a lot of traffic up the road, there is also a manhole by the pub, query there is a drain coming down the road into the access chamber, not sure how many drains go into it. Drain is blocked by a lots of stones etc, lots of water running down into the road. No proper edge to the road currently. To look up drain map from Wessex water.

**c. Health and Well-being -** Councillor Morgan-Frise

**d. Information Technology and the Play Area including a playground inspection -** Councillor Durham

**e. Flood Warden –** Vacant position

**f. Police Community Support officer –** nil to report

**g. MOD and Erlestoke Woods** – Councillor Jones

**h. Defibrillator** – ongoing

**i. Website** – Clerk Louise Brebner and Councillor James Durham – Louise Brebner has tried to get the wordpress website working correctly, currently function at 42% inefficient and out of date. Councillors agree to get quote for a new website and ongoing work on the current one.

*To Note – going forward this EPC report section will be in the main agenda*

**Date of next meeting – 12.02.2024**