**ERLESTOKE PARISH COUNCIL**

**Parish Clerk – Louise Brebner**

**To:** Councillor K Lewcock

Councillor A Rogers

Councillor C West

Councillor J B R Durham

Councillor F Morgan-Frise

Councillor J J R Hunt-Davis

19.02.2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend a **meeting of** **Erlestoke Parish Council.** The meeting will be held **in the Parish Church** on **Monday 26th February 2024 at 7pm** (LGA 1972 sch.12 para 10(2)(a).

The Press and Public are welcome to attend the meeting, however there will be no Public Participation in this meeting. In accordance with the Parish Council’s Standing Order No. 60. Please note that due to the lack of signal in the venue, Erlestoke Parish Council are unable to offer the meeting to be accessible online.

Yours sincerely

Louise Brebner

Parish Clerk

**ERLESTOKE PARISH COUNCIL 26/02/2024, 7pm**

**Parish Clerk**

Mrs Louise Brebner

**Present – Cllr K Lewcock, Cllr F Morgan-Frise, Cllr A Rogers (chairperson), Cllr C West, Cllr J B R Durham**

**Public Participation** – To receive questions from members of the public - Nil

1. **APOLOGIES –** Councillor J J R Hunt-Davis
2. **DECLARATIONS OF INTEREST -** nil

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Parish Council.

Members are reminded that, in accordance with the Parish Council’s Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council’s Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests. -

1. **MINUTES**

To confirm as a correct record the minutes of the Parish Council Meeting held on 18.12.23 and the extra ordinary meeting 19.01.2024 – **signed by Cllr A Rogers**

**REPORT FROM COUNCILLOR TAMARA REAY – WILTSHIRE COUNCIL** (will be unable to attend, Parish Clerk to read report)

**Wiltshire Council 2024/25 Budget**

This coming financial year, 2024/25, the council agreed at the Full Council meeting last week that an additional £36m to be added into its service budgets, with nearly £25m of that going on adult and children's services. Overall, the council's proposed budget for 2024/25 stands at around £486m. More than half of that is spent on adult and children's social care services. The recent Ofsted inspection into the council's children's services recognised the positive impact that the focus on prevention is having, with an overall Outstanding judgement achieved.   The most significant spending in 2024/25 will be:

Adult services - £179.4m

Families and children - £70.8m

Environment - £49.5m

Highways and transport - £43m

Education and skills - £35.1m

**Understanding local community and social needs**

A new interactive platform that helps people find out what life is like in their community area has been launched by Wiltshire Council.  The council regularly pulls together the latest data to paint a picture of everyday living across its 18 community areas. Called the Community Area Joint Strategic Needs Assessment (CAJSNA), it uses more than 140 indicators across 10 different themes including children and young people, health, housing, safety and the environment.

Wiltshire residents are being encouraged to dive into the information and then complete a short survey to share what they think the priorities should be for the future. The feedback from residents and data from the CAJSNA will help to inform future decision making for the council area and help shape future planning.  People can access the short survey until 5 May 2024 on the Wiltshire Council website.  The survey also has a link to the CAJSNA data which is available on Wiltshire Intelligence.

**Don't Mess with Wiltshire**

Over 30 Wiltshire schools have signed up to take part in community litter picks, joining the Wiltshire Council campaign to reduce littering in county.  The recently launched Don't Mess with Wiltshire campaign focuses on littering in towns and parishes, plus litter hotspots such as laybys and on main roads such as the A36 and A303.

Schools in Wiltshire were encouraged to join up to the Great Big School Clean and organise litter collections with their pupils in their local area. Participating schools will be given a school litter pick kit containing children's litter pickers, hi-vis vests and gloves.

We currently spend more than £2m per year cleaning up litter across Wiltshire, particularly in rural areas and roadsides. The new Don't Mess with Wiltshire campaign is as much about educating the public to dispose of their litter responsibly, as it is cleaning up the litter hotspots or prosecuting those found to be littering. Encouraging children to take part in looking after their local environment is a great way to get the message across from an early age.

**Food Waste Collection Update**

Wiltshire Council has confirmed more details on its future waste collection services, following discussions with the Department for Environment, Food and Rural Affairs (Defra).   Although Defra has confirmed that, under the Environment Act 2021, weekly food waste collections should be provided by local authorities by 31 March 2026, it has provided dispensation to those councils who are unable to begin their service by that date due to existing contracts they have in place with service providers. Like other councils, Wiltshire Council finds itself in this position, and therefore has agreed with Defra that food waste collection will commence in the Wiltshire local authority area from 1 August 2027. Defra will provide some capital funding to councils to support the transition to this new service.

In the meantime, the council will use the time it has to plan for the new collection service by educating, supporting and advising residents on how to deal with their food waste as effectively as possible. Building on its successful Recycling: Let's Sort It campaign, the council will continue to provide all the information residents need to re-use or recycle as much as they can. The success of the campaign has so far seen it win an industry specialist LARAC Celebration Award and last week (15 February) it was confirmed to be shortlisted for a prestigious 2024 LGC Award.

The council is also working with Great Green Systems to offer Wiltshire residents discounted food waste composters, called a Green Johanna. Food waste composters are similar to traditional compost bins, but they are able to take all cooked and uncooked food waste including meat, fish, bones, dairy products, vegetables and fruit. The benefit of residents managing their food waste at the home is that less needs to be collected by polluting waste vehicles, and help reduce the size of the Wiltshire waste collection fleet collection. More information can be found at [www.wiltshire.gov.uk/reducing-you-waste-and-composting](https://www.wiltshire.gov.uk/reducing-your-waste-and-composting).

1. **FINANCE**

**BANK BALANCES**

* 1. Treasurers Account – £1373.81
  2. Business Bank Instant - £10739.23
  3. Cashbook noted on email

1. **ZEN DOMAIN NAME –** Renewal March 19th at £15.99, will need to be continued for 1 year to port traffic over from the new website – **Councillors agree**
2. **CICLA UPDATE –** continued studies
3. **CLERK TIMESHEETS -** Members are requested to note the clerk’s timesheets for December/January – **Louise Brebner to email round**
   1. Polly Doyle – only 1 councillor agreed on the extra payments, please can we have another (phone calls) – **Cllr A Rogers agree – able to process payment**
4. **NEW WEBSITE –** Councillors to agree on moving forward with the new website and upgrading the domain to Gov.uk which also comes with personal email addresses for each councillor and a new email address for the council. This will be in line with new guidance published by NALC – **Councillors agree, Louise Brebner to start process with James from Parish Council Websites**
5. **Mark Goddard invoice -** Noted
6. **Mark Goddard Tender –** *Post meeting note, council contract continues till 2025 –* **Louise Brebner to email Mark Goddard**
7. **THE COMMUNITY INFRASTRUCTURE LEVY (CIL) –** Unable to find information if this pertains to the council – **Louise Brebner to email Cllr T Reay for information**
8. **EMERGENCY CONTACT HUB –** following on from the Emergency contacts list – the church would be the only viable option as a hub, to discuss when creating flood defence policy – **Louise Brebner and Cllr F Morgan-Frise to work together on this**
9. **SWAST DEFIBRILLATOR SCHEME –** ongoing, currently there is a grant from the Department of Health and Social care, the council will need to match their contribution of £750, Councillors agree apply for the grant – **Louise Brebner to apply for the grant**
10. **CRICKET PAVILION** – received an email asking for moral support as it is a community asset – Councillors agree to provide moral written support **– Cllr A Rogers to draft a letter**
11. **INVOICE FROM WANSBOROUGHS IN REGARDS TO SSE LEASE –** ongoing, waiting for funds/ phone call back from their secretary – **Louise Brebner to keep chasing**
12. **MEETING WITH HIGHWAYS, UPDATE FROM CLLR A ROGERS/CLLR K LEWCOCK –** drain outside church looked blocked, surface water coming down past the pub. It was a good contact meeting, highway contact continues.
13. **GEORGE AND DRAGON PUB –** 
    1. Highways update re the wall and ongoing issues – **Louise Brebner to email Cllr T Raey for an update**
14. **WHITE WELCOME GATES –** ongoing
15. **CHURCH WIFI –** To help decide on correct sim to purchase - ongoing
16. **PLAYGROUND INSPECTION –** to be done 01.02.2024 *(post meeting note, completed, all is well visually, 1 tree noted needs to be looked at)*
17. **TELEPHONE KIOSK -** ongoing
18. **OVERGROWN BUSHES OBSTRUCTING SPEED SIGNS ON LOWER ROAD AND LAND SLIPPAGE NARROWING THE ROAD –** still no parish steward, Louise Brebner has asked the parish steward for Little Cheverell if he could have a look at advise, speed sign done.
19. **DRAIN CLEARING –** Gully tanker visit for the end of February 2024
20. **HEDGE CLEARING –** Ongoing – completed.
21. **WILTSHIRE BEST KEPT VILLAGE COMPETITION 2024 –** Council agree, not this year.
22. **SECRET GARDEN –** posts installed.
23. **CORONATION LIVING HERITAGE FUND –** ongoing, awaiting invitation to apply
24. **PLANNING APPLICATIONS**

**PLANNING PROPOSED**

* 1. Application Ref Address: Proposal: PL/2024/01074 - Proposed Works to Trees in a Conservation Area THE PARK, ERLESTOKE, SN10 5TY T1194 - Hawthorn (Fell) Applicant Name Mr Tony Snook Case Officer: Beverley Griffin Respond By Application Link: 23-02-2024 https://development.wiltshire.gov.uk/pr/s/planning application/a0iQ3000003m3Mr

**No comments**

***Erlestoke Parish Council would like to highlight that Erlestoke is a conservation area and consequently all planned tree work must be submitted to the Council via a ‘works to tree’ application.*** *It is a simple process to check and apply online:*

[*https://www.gov.uk/apply-work-on-protected-tree*](https://www.gov.uk/apply-work-on-protected-tree)

**PLANNING APPLICATIONS DETERMINED**

1. Application Ref Address: Proposal: PL/2023/10906 - Proposed Works to Trees in a Conservation Area 2 PARK VIEW COTTAGES, LOWER ROAD, ERLESTOKE, DEVIZES, SN10 5UE G1 - 4 x Sycamore trees - prune overhanging branches by up to 4m Applicant Name: Batt Case Officer: Beverley Griffin Decision Date: Application Link: 13-02-2024 Decision: No Objection <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFdzy>

***Please note that all planning applications and planning applications determined are seen via email by the Council members although the applications are not necessarily in time to be included on the agenda.***

1. **Footpaths -** Nil
2. **Cricket and Golf Club, Erlestoke Prison and EPC land –** Nil
3. **Health and Well-being –** Nil
4. **Police Community Support officer –** email re speeding from PC 1382 Charlotte Sartin, complaint from a member of the public, asking if we have a SIDs camera – **Louise Brebner to reply SIDs camera is no longer operational**

1. **MOD and Erlestoke Woods** **–** MOP found 30 or so dead frogs in the woods, emailed 26.02.24 – discussed with council – **Louise Brebner to email MOD as it is their land**
2. **DECIDE ON DATES FOR ANNUAL MEETINGS –** May for annual meeting of the parish council – 13.05, Annual parish meeting- July 08.07 **Louise Brebner to check when these meetings need to happen and post on the website and on the notice board**

**Date of next meeting – 08.04.2024**